




**ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2019**

TABLE OF CONTENTS

	Page
City Manager's Message, New Initiatives, & Summary Sheets	1
General Fund	
Legislative	6
City Manager's Office	11
City Attorney	13
Municipal Court	15
Human Resource Management	17
Risk Management	19
Central Services Department	21
Finance Department	26
License & Business Support	31
Technology & Communications Department	36
Planning & Development	38
Police Department	40
Fire Department	59
Engineering Department	70
Recreation Department	72
Facilities Maintenance	83
Right-of-Way Maintenance	90
Independent Agencies	92
Special Revenue Funds	
Community & Economic Development	94
CAD 911	117
Hotel/Motel Fund	119
Tax Allocation District (TAD)	121
R3M Fund	123
Grant Fund	125
Capital Improvement	128
Enterprise Funds	
Solid Waste Fund	130
Sanitary Sewer Fund	141
Storm Water Fund	154
Water Fund	165
Gas Fund	170
Light Fund	172
Telecommunication Fund	174
Supplemented Enterprise Funds	
Transit Fund	176
Civic Center Fund	181
Airport Fund	186

TABLE OF CONTENTS

	Page
Utility Internal Service Fund	
Utility Management & Board	191
Investigations	193
Engineering	195
Marketing	197
HDD/URD	199
Energy Control/Service Techs	201
Vegetation Management	203
Customer Service	205



CITY MANAGER

SHARON D. SUBADAN

Hon. Mayor & Board of City Commissioners,

Presented for your consideration is the proposed operating budget for the fiscal year 2019 (July 1, 2018 through June 30, 2019) totaling \$272.9 Million. The budget is balanced without the use of the MEAG Credits, which is a temporary revenue stream set to expire December 31, 2018. A roll-back to the millage rate is proposed for another year reducing it from 9.804 to 9.800. There is an overall net decrease in head count due to the outsourcing of Development Services and the management of the Civic Center.

We are pleased to announce that this budget does not include any proposed rate increases. Overall, the Utility Funds are budgeted in the "black", but the Storm Water Fund isn't self-sufficient with its current rates. This will need to be addressed within the next two budget years.

The highlight for the upcoming budget is the number of new initiatives that are included. Each one can be tied to a strategic priority in the City's Strategic Plan 2023. The overwhelming majority of them will be for the direct benefit of our citizens. From new Police Safety Officers to enhanced Property Management, we have our citizens covered. Or, perhaps, everyone's favorite will be "Benny the Penny", who brings awareness to all of our SPLOST projects. Our employees are covered with new initiatives too, which will include updated Crew Quarters for Public Works and incentives via the Wellness Program.

Another outstanding feature of the FY19 budget is the incorporation of funding for employees to receive merit increases based on performance. We recognize the tremendous value that our employees contribute to the organization and have included a mechanism to demonstrate our appreciation for employees performing at the highest levels.

With a new strategic plan adopted and a synergy throughout the organization, the City of Albany is poised to do great things in the upcoming years. With a third year of new initiatives planned, it is truly an exciting time to be part of the City of Albany. Whether it's our citizens or our employees, "We got you covered!"

Sincerely,
Sharon D. Subadan

New Initiatives for Fiscal Year 2019



Safe, Sustainable, & Business friendly

- Community Safety Officers
- Drone Initiative



Economic Development & Jobs

- New Passenger Boarding Bridge



Infrastructure & Asset Management

- Runway 4-22 Mill & Replace
- GEFA Sewer Project
- Energy Control Facilities Upgrade
- Public Works Crew Quarters



Promotion of the City as a great place to live, work, and play

- CHIP Award
- City Tree Trimming Program
- Benny the Penny



Effective & Excellent Service Delivery

- Silver Line Re-route Proposal
- Municipal Court Initiative



Fiscal Responsibility

- Property Management of DCED Rentals
- AMI/LED Streetlight Initiative
- Revenue & Cash Management Initiative
- Wellness Program



Citywide Summary

This summary contains all Governmental, Enterprise, and
Special Revenue Funds for the City of Albany.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
Revenues	258,530,114	245,475,083	255,252,912
Transfers In	32,007,122	27,047,119	25,565,047
Transfers Out	-11,538,876	-8,114,849	-7,294,776
Total Revenue	278,998,360	264,407,353	273,523,183
Cost of Goods Sold	87,979,201	90,332,476	88,118,783
Personnel Services	63,719,156	67,020,075	66,863,932
Operating Expense	59,878,789	55,524,123	56,127,551
Capital Outlay	7,872,527	8,632,890	15,588,983
Depreciation Expense	10,816,298	11,174,485	10,884,140
Indirect Costs	18,446,003	18,272,450	17,085,082
Utility Transfers Out	20,644,381	18,932,270	18,270,271
Total Expenditures	269,356,355	269,888,769	272,938,742
Net Revenues Over Expenditures	9,642,005	-5,481,416	584,441
FULL TIME POSITIONS	1,171	1,179	1,166

GENERAL FUND SUMMARY

This Summary Contains All of the Governmental Functions Contained in the General Fund (i.e. Police, Fire, Planning, Engineering, Procurement, Finance, etc.)

MAJOR OBJECT OF EXPENDITURE	ACTUAL	ADOPTED	ADOPTED
	2016/2017	2017/2018	2018/2019
Revenues	50,823,214	50,676,443	50,210,197
Transfers In	18,940,949	17,517,109	17,869,601
Transfers Out	-9,927,978	-6,814,849	-5,944,776
Total Revenue	59,836,184	61,378,703	62,135,022
Personnel Services	42,607,620	45,024,907	44,836,002
Operating Expense	14,372,220	16,353,796	17,299,020
Total Expenditures	56,979,841	61,378,703	62,135,022
Net Revenues Over Expenditures	2,856,344	0	0
FULL TIME POSITIONS	690	654	649

UTILITY FUNDS SUMMARY

This Summary contains all Utility Funds that provide services to the community. This includes Solid Waste, Sewer, Storm Water, Light, Gas, Water, and Telecommunications.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
Revenues	179,033,094	164,043,977	166,912,841
Transfers In	3,358,058	1,303,680	1,303,680
Total Revenue	182,391,152	165,347,657	168,216,521
Cost of Goods Sold	87,979,201	90,332,476	88,118,783
Personnel Services	15,034,168	15,297,413	15,920,878
Operating Expense	30,978,163	18,095,822	18,145,292
Depreciation Expense	8,375,353	8,552,882	8,180,664
Indirect Costs	17,406,426	16,996,609	16,292,716
Utility Transfers Out	20,644,381	18,932,270	18,270,271
Total Expenditures	180,417,693	168,207,472	164,928,604
Net Revenues Over Expenditures	1,973,459	-2,859,815	3,287,917
<u>Debt Service Summary</u>			
Total	5,180,951	4,675,271	4,881,332
<u>Capital Projects Summary</u>			
Total	7,321,000	8,669,502	8,349,938
FULL TIME POSITIONS	370	377	377

LEGISLATIVE DEPARTMENTAL SUMMARY

SUMMARY

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	390,856	395,703	416,486
OPERATING EXPENSE	245,731	348,272	277,299
TOTAL	636,587	743,975	693,785
FULL TIME POSITIONS	3	3	3

LEGISLATIVE DEPARTMENT

DESCRIPTION

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	226,469	231,798	251,981
OPERATING EXPENSE	206,890	293,272	222,299
TOTAL	433,359	525,070	474,280
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Legislative Assistant	0	0	1
Administrative Assistant	1	1	0
TOTAL	3	3	3

LEGISLATIVE DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
100					
7110	Regular Wages	156,608	151,557	158,804	7,247
7120	Overtime	0	5,000	3,000	-2,000
7130	Part Time	5,295	8,000	22,300	14,300
7210	W/C Insurance	405	441	506	65
7260	FICA Matching	11,588	12,589	14,084	1,495
7270	Pension Matching	16,768	17,065	17,637	572
7280	Insurance Matching	34,780	34,115	34,150	35
7290	Contribution Matching	1,026	3,031	1,500	-1,531
7510	Professional Services	129,230	197,000	130,500	-66,500
7512	Tech.Svcs(Surveys,DP)	2,298	8,875	5,000	-3,875
7550	Communications+Postage	3,203	3,100	3,100	0
7570	Advertising	1,138	0	0	0
7600	Travel	7,446	4,500	8,000	3,500
7630	Train/Cont. Education	1,989	3,000	3,000	0
7700	Insurance	660	668	1,126	458
7880	Maint: Mach/Imp/Tools	1,046	10,572	10,787	215
7990	Dues and Fees	25,391	27,400	27,400	0
8010	Supplies	5,083	4,800	4,000	-800
8016	Small Equip	2,399	2,000	2,000	0
8017	Printing(Not Std Forms)	282	500	500	0
8018	Books & Subscriptions	453	500	600	100
8020	Photography	0	1,000	0	-1,000
8052	Building Use-Govt Building	25,139	26,857	24,286	-2,571
8150	Food	1,133	2,500	2,000	-500
Total		433,359	525,070	474,280	-50,790

CITY COMMISSION*DESCRIPTION*

The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets in work sessions on the first and third Tuesdays of the month to consider agenda items. Recommendations from these work sessions are sent to the entire City Commission for consideration. The City Commission meets on the fourth Tuesday of month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	164,388	163,905	164,505
OPERATING EXPENSE	38,841	55,000	55,000
TOTAL	203,228	218,905	219,505
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
101					
7132	Elected Officials	115,005	115,000	115,000	0
7210	W/C Insurance	288	288	288	0
7260	FICA Matching	7,738	8,798	8,798	0
7280	Insurance Matching	40,907	39,819	39,819	0
7290	Contribution Matching	450	0	600	600
7550	Comm & Postage Ward 1	970	0	0	0
7550	Comm & Postage Ward 2	843	0	0	0
7550	Comm & Postage Ward 5	1,020	0	0	0
7550	Comm & Postage Ward 6	930	0	0	0
7550	Comm & Postage Mayor	672	0	0	0
7600	Travel-Ward 1	3,986	0	0	0
7600	Travel-Ward 2	3,787	0	0	0
7600	Travel-Ward 3	0	0	0	0
7600	Travel-Ward 4	1,465	0	0	0
7600	Travel-Ward 6	1,816	0	0	0
7600	Travel-Mayor	7,345	0	0	0
7630	Train & Ed-Ward 1	2,105	0	0	0
7630	Train & Ed-Ward 2	1,455	0	0	0
7630	Train/Ed-Ward 3	0	0	0	0
7630	Train/Ed-Ward 4	630	0	0	0
7630	Train/Ed-Ward 6	1,695	0	0	0
7630	Train/Ed-Mayor	865	0	0	0
7990	Dues & Fees-Ward 1	0	0	0	0
7990	Dues & Fees-Ward 2	120	0	0	0
7990	Dues & Fees-Ward 3	2,136	0	0	0
7990	Dues & Fees-Ward 4	3,649	0	0	0
7990	Dues & Fees-Ward 6	120	0	0	0
7990	Dues & Fees-Mayor	1,265	0	0	0
7999	Misc. Exp-Ward 1	0	7,500	7,500	0
7999	Misc. Exp-Ward 2	0	7,500	7,500	0
7999	Misc. Exp-Ward 3	0	7,500	7,500	0
7999	Misc. Exp-Ward 4	0	7,500	7,500	0
7999	Misc. Exp-Ward 5	0	7,500	7,500	0
7999	Misc. Exp-Ward 6	0	7,500	7,500	0
7999	Misc. Exp-Mayor	0	10,000	10,000	0
8010	Supplies-Ward 1	56	0	0	0
8010	Supplies-Ward 3	0	0	0	0
8010	Supplies-Ward 4	150	0	0	0
8010	Supplies-Mayor	142	0	0	0
8017	Printing Ward 1	140	0	0	0
8017	Printing Ward 4	133	0	0	0
8018	Books & Subs Ward 5	340	0	0	0
8150	Food-Ward 1	0	0	0	0
8150	Food-Ward 4	50	0	0	0
8150	Food-Mayor	98	0	0	0
Total		203,228	218,905	219,505	600

CITY MANAGER'S OFFICE*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	585,104	700,778	679,772
OPERATING EXPENSE	581,248	623,970	614,953
TOTAL	1,166,352	1,324,748	1,294,725
FULL TIME POSITIONS	7	6	6

Class Title

City Manager	1	1	1
Assistant to the City Manager	0	1	1
Asst City Manager, Customer Service/Support	1	0	0
Special Assistant to the City Manager	1	0	0
Downtown Business Development Manager	0	1	1
Assistant to the Downtown Manager	1	0	0
Administrative Assistant	1	2	2
Public Affairs Officer	1	0	0
Downtown Manager	1	1	1
TOTAL	7	6	6

CITY MANAGER'S OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
201					
7110	Regular Wages	438,971	518,800	498,139	-20,661
7120	Overtime	2,293	2,500	3,000	500
7130	Part Time	21,902	14,000	24,000	10,000
7210	W/C Insurance	1,148	1,338	1,313	-25
7260	FICA Matching	31,098	40,950	40,173	-777
7270	Pension Matching	42,849	56,549	54,297	-2,252
7280	Insurance Matching	41,966	61,641	53,850	-7,791
7290	Contribution Matching	4,876	5,000	5,000	0
7510	Professional Services	247,295	255,000	255,000	0
7510	Downtown Development	96,548	90,000	117,725	27,725
7510	Environemntal Assessment	64,064	0	0	0
7550	Communications	4,742	5,894	5,894	0
7570	Advertising	0	0	0	0
7600	Travel	9,257	9,250	12,000	2,750
7610	Travel/Mileage	9,300	10,000	9,000	-1,000
7630	Train/Cont. Education	1,482	5,000	7,800	2,800
7700	Risk Allocation	1,116	1,109	10,664	9,555
7860	FEMA Lot Maint	0	0	0	0
7880	Maint: Mach/Imp/Tools	16,064	1,225	1,120	-105
7990	Dues and Fees	488	5,250	5,250	0
7995	Contingency	96,061	200,000	180,000	-20,000
8010	Supplies	3,345	6,000	6,000	0
8016	Small Equipment	2,680	4,000	1,000	-3,000
8017	Printing(Not Std Forms)	717	1,000	1,000	0
8018	Books & Subscriptions	393	500	500	0
8052.02	Building Use-Govt Building	25,821	27,742	0	-27,742
8150	Food	1,876	2,000	2,000	0
Total		1,166,352	1,324,748	1,294,725	-30,023

LAW DEPARTMENT SUMMARY*DESCRIPTION*

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, to conduct real estate closings, and to handle condemnations and annexations. In May 2005, Ordinance 06-103 began to apply a new State Law on nuisance abatements. Those matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	388,183	488,736	398,834
OPERATING EXPENSE	43,754	123,179	197,975
TOTAL	431,936	611,915	596,809
FULL TIME POSITIONS	5	6	5

Class Title

City Attorney	1	1	1
Assistant City Attorney	1	1	1
Paralegal/Real Estate Specialist	1	1	1
Litigation Paralegal/Investigator	0	1	0
Legal Administrative Specialist	2	2	2
TOTAL	5	6	5

CITY ATTORNEY'S OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
300					
7110	Regular Wages	293,096	367,649	292,189	-75,460
7120	Overtime	672	1,000	1,000	0
7210	W/C Insurance	734	919	804	-115
7260	FICA Matching	21,666	28,125	22,352	-5,773
7270	Pension Matching	31,732	40,074	31,849	-8,225
7280	Insurance Matching	39,182	48,969	49,140	171
7290	Contribution Matching	1,101	2,000	1,500	-500
7510	Professional Services	15,082	75,000	20,000	-55,000
7512	Tech.Svcs(Surveys,DP)	0	5,500	5,500	0
7550	Communications	1,006	3,600	3,600	0
7570	Advertising	2,100	4,000	4,000	0
7600	Travel	2,354	4,300	4,300	0
7610	Auto Allowance	2,410	2,400	2,400	0
7630	Train/Cont. Education	1,010	2,500	2,500	0
7700	Risk Allocation	804	809	104,982	104,173
7880	Maint: Mach/Imp/Tools	2,094	3,000	3,000	0
7990	Dues and Fees	3,016	2,870	3,530	660
8010	Supplies	2,103	4,000	4,000	0
8016	Small Equip	0	3,500	3,500	0
8017	Printing(Not Std Forms)	0	200	200	0
8018	Books & Subscriptions	11,516	11,000	11,196	196
8052	Rent, Government Center	0	0	24,767	24,767
8150	Food	260	500	500	0
Total		431,936	611,915	596,809	(15,106)

MUNICIPAL COURT*DESCRIPTION*

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL	ADOPTED	ADOPTED
	2016/2017	2017/2018	2018/2019
PERSONNEL SERVICES	531,275	541,360	799,952
OPERATING EXPENSE	184,032	200,746	203,108
TOTAL	715,307	742,106	1,003,060
FULL TIME POSITIONS	10	11	13

Class Title

Clerk of Court	1	1	1
Public Defender	1	1	1
Solicitor	1	1	1
Municipal Court Judge	1	1	1
Interim Recorder Judge	1	1	2
Deputy Clerk of Court	1	1	1
Treasury Clerk	0	0	1
Court Administrator	0	0	1
Police Records Clerk	1	5	4
Office Assistant	3	0	0
TOTAL	10	11	13

MUNICIPAL COURT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
400					
7110.	Regular Wages	386,726	388,041	630,352	242,311
7120.	Overtime	17,537	18,500	12,000	-6,500
7210.	W/C Insurance	996	1,016	1,606	590
7230.	Uniforms	0	800	500	-300
7260.	FICA Matching	29,262	31,100	49,140	18,040
7270.	Pension Matching	21,104	22,394	21,004	-1,390
7280.	Insurance Matching	74,326	78,409	83,850	5,441
7290	Contribution Matching	1,324	1,100	1,500	400
7510.	Professional Services	6,168	16,000	22,240	6,240
7512	Purchased Technical Services	7,282	10,000	0	-10,000
7513.	Adm.Svcs(Finance,Mgt)	85,591	87,909	89,817	1,908
7550.	Communications	4,370	3,550	4,200	650
7600.	Travel	1,417	4,500	11,500	7,000
7630.	Train/Cont. Education	1,371	2,200	7,100	4,900
7700.03	Risk Allocation	1,632	1,918	3,325	1,407
7870.	Maint: Motor Equip.	2,436	500	0	-500
7880.	Maint: Mach/Imp/Tool	33,456	33,408	28,076	-5,332
7990.	Dues and Fees	0	200	300	100
8010.	Supplies	4,639	5,500	2,500	-3,000
8016.	Small Equip	1,267	2,000	0	-2,000
8017.	Printing(Not Std Forms)	959	1,000	1,000	0
8052.01	Rent Judicial Bldg	33,252	31,911	33,050	1,139
8110.	Motor Fuel	19	150	0	-150
8150.	Food	173	0	0	0
Total		715,307	742,106	1,003,060	260,954

HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources' initiatives, policies and procedures align with the strategic direction of the City's leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce. The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment. A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and Administration.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,542,796	1,660,799	1,586,720
OPERATING EXPENSE	211,735	368,012	296,641
TOTAL	1,754,531	2,028,811	1,883,361
FULL TIME POSITIONS	8	9	8

Class Title

Director, Human Resources	1	1	1
HR Manager	2	2	3
HR Administrative Coordinator	1	1	1
HR Generalist	3	4	2
HR Generalist, Sr.	1	1	1
TOTAL	8	9	8

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1000					
7110	Regular Wages	441,882	460,120	415,855	-44,265
7120	Overtime	2,764	3,000	3,000	0
7130	Part Time	142	0	0	0
7210	W/C Insurance	1,110	1,158	1,047	-111
7220	Tuition Assistance	39,940	60,000	60,000	0
7260	FICA Matching	31,578	35,429	32,042	-3,387
7270	Pension Matching	48,146	50,480	45,655	-4,825
7275	Retiree Insurance	571,428	640,000	620,000	-20,000
7275.MEDB	Medicare B Reimb	314,842	320,000	320,000	0
7280	Insurance Matching	84,689	84,587	83,096	-1,491
7290	Contribution Matching	6,275	6,025	6,025	0
7510	Professional Services	103,767	250,840	165,840	-85,000
7514	Contract Labor (Temp)	0	0	10,574	10,574
7570	Communications	4,352	6,952	6,950	-2
7630	Travel	5,605	8,570	8,750	180
7640	Train/Cont. Education	3,147	8,689	9,689	1,000
7700	Training Development	3,771	10,000	20,000	10,000
7700.02	Unemployment Insurance	6,937	10,000	10,000	0
7700.03	Risk Allocation	1,416	1,406	1,512	106
7700.04	Group Ins.Y/E Audit Adj.	17,489	10,000	10,000	0
7880	Maint: Mach/Imp/Tools	7,979	10,150	7,465	-2,685
7990	Dues and Fees	4,436	5,553	4,194	-1,359
8010	Supplies	8,214	6,020	6,100	80
8016	Small Equip	2,153	0	0	0
8017	Printing(Not Std Forms)	0	500	0	-500
8052.02	Rent Governmental Bldg	36,428	38,832	35,067	-3,765
8110	Rent Central Square Bldg	6,076	0	0	0
8150	Food	-121	500	500	0
Total		1,754,531	2,028,811	1,883,361	(145,450)

RISK MANAGEMENT DEPARTMENT SUMMARY

DESCRIPTION

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	405,014	451,663	474,014
OPERATING EXPENSE	83,613	103,805	117,031
TOTAL	488,627	555,468	591,045
FULL TIME POSITIONS	5	6	6

Class Title

Director, Risk Management Serv	1	1	1
Risk Management Technician	1	1	0
Administrative Manager, Risk	0	0	1
Senior Risk Management Administrator	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	1	1	1
Risk Management Administrator	0	1	1
TOTAL	5	6	6

RISK MANAGEMENT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1003					
7110	Regular Wages	269,966	305,823	319,770	13,947
7120	Overtime	18,640	13,000	18,500	5,500
7210	W/C Insurance	714	797	846	49
7230	Uniforms	1,782	2,000	2,000	0
7260	FICA Matching	20,681	24,390	25,878	1,488
7270	Pension Matching	32,703	34,752	36,871	2,119
7280	Insurance Matching	57,748	66,901	67,149	248
7290	Contribution Matching	2,781	4,000	3,000	-1,000
7510	Professional Services	653	6,000	0	-6,000
7550	Communications	5,912	5,904	5,904	0
7600	Travel	5,796	7,610	11,859	4,249
7630	Train/Cont. Education	5,357	10,000	7,795	-2,205
7700	Risk Allocation	1,824	2,495	21,714	19,219
7870	Maint: Motor Equip.	3,722	3,100	1,160	-1,940
7880	Maint: Mach/Imp/Tools	38,463	40,309	42,959	2,650
7990	Dues and Fees	930	3,715	3,560	-155
8009	Licenses(CDL,CPA,Etc)	0	160	60	-100
8010	Supplies	13,654	15,000	15,000	0
8016	Small Equip	2,183	3,500	500	-3,000
8017	Printing(Not Std Forms)	294	1,050	300	-750
8018	Books & Subscriptions	203	442	320	-122
8052	Rent Governmental Bldg	797	0	0	0
8110	Gasoline	2,449	1,840	3,220	1,380
8150	Food	1,376	2,680	2,680	0
Total		488,627	555,468	591,045	35,577

CENTRAL SERVICES*SUMMARY*

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of two divisions: Procurement, which houses Administrative employees and Materials Management, which houses the Warehouse and Surplus

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	743,688	762,332	772,764
OPERATING EXPENSE	117,690	141,324	131,801
TOTAL	861,378	903,656	904,565
FULL TIME POSITIONS	10	10	10

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

DESCRIPTION

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	451,707	463,768	478,080
OPERATING EXPENSE	58,324	81,954	82,353
TOTAL	510,031	545,722	560,433
FULL TIME POSITIONS	6	6	6

Class Title

Director	1	1	1
Procurement Manager	1	1	1
Buyer	2	2	0
Buyer II	1	1	3
Administrative Assistant	1	1	1
TOTAL	6	6	6

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1100					
7110	Regular Wages	321,654	318,810	331,835	13,025
7120	Overtime	902	0	1,000	1,000
7130	Part Time	15,132	21,000	21,060	60
7210	W/C Insurance	843	934	970	36
7260	FICA Matching	24,206	25,995	27,073	1,078
7270	Pension Matching	33,300	34,750	36,279	1,529
7280	Insurance Matching	51,040	57,279	55,363	-1,916
7290	Contribution Matching	4,629	5,000	4,500	-500
7510	Professional Services	82	275	50	-225
7550	Communications	2,451	5,200	5,200	0
7570	Advertising	484	500	650	150
7600	Travel	4,581	4,800	4,800	0
7630	Train/Cont. Education	2,428	4,800	4,800	0
7700	Risk Allocation	0	7,754	10,462	2,708
7880	Maint:Mach/Imp/Tools	4,282	5,875	5,901	26
7990	Dues and Fees	745	1,400	1,525	125
8009	Licenses(CDL,CPA,Etc)	25	300	0	-300
8010	Supplies	4,498	5,600	5,700	100
8016	Small Equip	1,782	1,500	1,500	0
8017	Printing(Not Std Forms)	201	300	0	-300
8018	Books & Subscriptions	194	200	200	0
8050	Equipment Rental	0	0	2,127	2,127
8052	Rent Governmental Bldg	36,571	42,450	38,438	-4,012
8150	Food	0	1,000	1,000	0
Total		510,031	545,722	560,433	14,711

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION*DESCRIPTION*

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County and Water, Gas and Light, when requested. Maintains fuel dispensing system records for all city vehicles, ice machines, and fork lifts. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	291,981	298,564	294,684
OPERATING EXPENSE	59,366	59,370	49,448
TOTAL	351,347	357,934	344,132
FULL TIME POSITIONS	4	4	4

Class Title

Materials Manager	1	1	1
Storekeeper	0	0	0
Materials Specialist	3	3	3
TOTAL	4	4	4

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1104					
7110	Regular Wages	181,153	181,589	183,052	1,463
7120	Overtime	16,789	16,200	15,000	-1,200
7210	W/C Insurance	6,270	6,250	6,357	107
7230	Uniforms	2,397	3,000	3,000	0
7260	FICA Matching	13,764	15,131	15,151	20
7270	Pension Matching	21,204	21,559	21,588	29
7280	Insurance Matching	47,536	51,823	47,536	-4,287
7290	Contribution Matching	2,867	3,012	3,000	-12
7510	Professional Services	25	300	0	-300
7550	Communications	4,463	4,600	4,600	0
7600	Travel	851	2,000	3,000	1,000
7630	Training & Education	1,100	2,000	1,000	-1,000
7870	Maint: Motor Equip.	6,148	10,000	10,000	0
7880	Maint: Mach/Imp/Tools	1,813	5,000	568	-4,432
7900	Utilities	18,395	25,000	25,000	0
7990	Dues and Fees	30	200	200	0
8010	Supplies	3,814	5,500	1,500	-4,000
8016	Small Equip	2,921	1,500	1,500	0
8110	Motor Fuel	1,814	3,270	2,080	-1,190
Total		351,347	357,934	344,132	-13,802

FINANCE SUMMARY

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	1,367,013	2,160,004	2,068,236
OPERATING EXPENSE	628,429	756,979	741,056
TOTAL	1,995,442	2,916,983	2,809,292
FULL TIME POSITIONS	21	20	21

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	1,367,013	1,410,004	1,518,236
OPERATING EXPENSE	628,429	756,979	741,056
TOTAL	1,995,442	2,166,983	2,259,292
FULL TIME POSITIONS	21	20	21

Class Title

Director, Finance	1	1	1
Administrative Assistant	2	2	1
Assistant Director, Finance	1	1	1
Business Process Improvement Specialist	1	1	1
Property Control Officer	1	1	1
Senior Accounting Manager	2	2	2
Senior Accounting Analyst	0	0	1
*Accountant, Senior	3	3	3
Accountant	5	6	6
Accounting Manager	1	1	2
Accounting Technician, Senior	1	1	1
Accounting Technician	2	0	0
Grants Manager	1	1	1
TOTAL	21	20	21

* One Position Funded by Public Employees Group Health Plan

FINANCE DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1501					
7110	Regular Wages	995,179	1,014,779	1,108,985	94,206
7120	Overtime	2,153	5,000	5,000	0
7210	W/C Insurance	2,513	2,659	2,785	126
7260	FICA Matching	72,271	78,013	85,220	7,207
7270	Pension Matching	106,943	111,156	121,424	10,268
7280	Insurance Matching	168,530	188,397	182,822	-5,575
7290	Contribution Matching	10,363	10,000	12,000	2,000
7510	Professional Services	172,479	237,400	235,000	-2,400
7513	Adm.Svcs(Finance,Mgt)	318,158	351,843	345,934	-5,909
7514	Contract Labor (Temp)	0	0	0	0
7550	Communications	11,630	12,255	11,120	-1,135
7570	Avertising	0	2,000	2,000	0
7600	Travel	1,962	6,000	6,000	0
7630	Train/Cont. Education	11,669	13,000	13,000	0
7700.03	Risk Allocation	2,076	3,609	3,986	377
7870.01	Labor	329	500	250	-250
7870.02	Maintenance	293	250	125	-125
7870.03	Parts	67	250	125	-125
7880	Maint: Mach/Imp/Tools	8,395	13,550	10,000	-3,550
7990	Dues and Fees	40,325	49,620	48,900	-720
8009	Licenses(CDL,CPA,Etc)	0	200	200	0
8010	Supplies	10,820	9,000	8,000	-1,000
8016	Small Equip	1,221	2,000	4,000	2,000
8017	Printing(Not Std Forms)	2,026	2,500	2,500	0
8018	Books & Subscriptions	887	1,000	1,000	0
8050	Equipment Rental	6,741	6,500	6,840	340
8052.02	Building Use-Govt Building	39,030	44,861	41,426	-3,435
8110.01	Gasoline	42	141	150	9
8150	Food	280	500	500	0
Total		1,995,442	2,166,983	2,259,292	92,309

Budget Management*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	0	750,000	550,000
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	0	750,000	550,000
FULL TIME POSITIONS	0	0	0

Budget Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1502					
7110	Regular Wages	0	696,702	498,414	-198,288
7210	W/C Insurance	0	13,642	13,457	-185
7260	FICA Matching	0	39,656	38,129	-1,527
Total		0	750,000	550,000	(200,000)

LICENSE AND BUSINESS SUPPORT DEPARTMENTAL SUMMARY

SUMMARY

The License & Business Support department is made up of Marshals' Office and Treasury. The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. The primary function of the Treasury Division is to collect funds due to the city.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	472,018	540,118	550,199
OPERATING EXPENSE	114,754	140,889	130,244
TOTAL	586,772	681,007	680,443
FULL TIME POSITIONS	7	8	8

MARSHAL/LICENSE INSPECTOR*DESCRIPTION*

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court, and the meeting of the Utility Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	323,325	350,287	334,928
OPERATING EXPENSE	26,160	37,570	46,190
TOTAL	349,484	387,857	381,118
FULL TIME POSITIONS	4	4	4

Class Title

Marshal/Director, License & Business Support	1	1	1
Code Enforcement Officer (Sworn)	2	2	0
Deputy Marshall	0	0	2
Chief Deputy/License Inspector	1	1	1
TOTAL	4	4	4

SERVICES DIVISION OFFICE					
ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
1701					
7110	Regular Wages	223,450	225,000	227,933	2,933
7120	Overtime	6,100	2,000	2,000	0
7130	Part Time	0	12,535	0	-12,535
7210	W/C Insurance	7,056	7,335	7,482	147
7230	Uniforms	4,773	5,200	5,800	600
7260	FICA Matching	17,375	18,324	17,590	-734
7270	Pension Matching	24,356	31,553	31,961	408
7280	Insurance Matching	37,252	45,340	39,162	-6,178
7290	Contribution Matching	2,962	3,000	3,000	0
7510	Professional Services	100	300	300	0
7550	Communications	5,228	4,780	4,780	0
7600	Travel	1,624	3,300	3,300	0
7630	Train/Cont. Education	1,581	2,300	2,300	0
7870	Labor	2,225	425	3,600	3,175
7870	Maintenance	741	350	2,400	2,050
7870	Parts	2,382	1,000	2,800	1,800
7880	Maint: Mach/Imp/Tools	5,648	13,875	15,955	2,080
7990	Dues and Fees	0	250	0	-250
8010	Supplies	1,697	4,200	4,200	0
8016	Small Equip	1,058	2,000	1,000	-1,000
8017	Printing(Not Std Forms)	417	500	500	0
8018	Books & Subscriptions	223	300	300	0
8110	Gasoline	3,118	2,990	4,255	1,265
8150	Food	118	1,000	500	-500
Total		349,484	387,857	381,118	-6,739

TREASURY DEPARTMENT

DESCRIPTION

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, miscellaneous permits, bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Serves as a collection point for generated revenue from other city departments. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes and alcohol license fees.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	148,693	189,831	215,271
OPERATING EXPENSE	88,595	103,319	84,054
TOTAL	237,288	293,150	299,325
FULL TIME POSITIONS	3	4	4

Class Title

Teller/Treasury Supervisor	1	1	1
Administrative Assistant	2	2	1
Treasury Clerk	0	1	2
TOTAL	3	4	4

TREASURY DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1702					
7110.	Regular Wages	91,859	122,201	125,725	3,524
7120.	Overtime	996	0	1,000	1,000
7130.	Part Time	13,816	17,225	29,760	12,535
7210.	W/C Insurance	254	349	391	42
7260.	FICA Matching	7,320	10,666	11,971	1,305
7270.	Pension Matching	10,014	13,320	13,704	384
7280.	Insurance Matching	23,869	25,370	32,220	6,850
7290.	Contribution Matching	564	700	500	-200
7510.	Professional Services	0	0	13,500	13,500
7550.	Communications	1,994	4,000	1,000	-3,000
7600.	Travel	1,983	3,000	3,000	0
7630	Training & Development	2,115	2,000	2,000	0
7700	Risk Allocation	3,648	3,656	3,507	-149
7880.	Maint: Mach/Imp/Tools	50,176	58,550	36,043	-22,507
7990.	Dues and Fees	150	500	0	-500
8010.	Supplies	5,649	7,000	3,300	-3,700
8016.	Small Equip	636	2,000	0	-2,000
8018	Books & Subscriptions	448	600	0	-600
8052.03	Rent Central Square Bldg	21,798	22,013	21,704	-309
8495	Cash Short/Over	-2	0	0	0
Total		237,288	293,150	299,325	6,175

TECHNOLOGY AND COMMUNICATIONS*DESCRIPTION*

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County including the integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,337,055	1,559,328	1,584,510
OPERATING EXPENSE	1,269,689	1,771,122	1,689,961
TOTAL	2,606,744	3,330,450	3,274,471
FULL TIME POSITIONS	21	21	21

Class Title

Chief Information Officer	0	1	1
IT Analyst	4	3	3
IT Manager	3	3	3
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	2	2	1
IT Systems Administrator	1	1	2
IT Specialist	5	4	6
Computer Systems Technician	1	1	0
Communications Technician	0	1	0
Telephony Administrator	0	0	1
IT Engineer, Sr.	2	2	1
Applications/RD Engineer	1	1	1
Administrative Specialist	1	1	1
TOTAL	21	21	21

TECHNOLOGY AND COMMUNICATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1800					
7110	Regular Wages	958,253	1,105,262	1,117,610	12,348
7120	Overtime	32,802	30,000	30,000	0
7130	Part Time	2,901	6,000	12,000	6,000
7210	W/C Insurance	2,458	2,838	2,794	-44
7220	FICA Matching	72,737	87,307	88,710	1,403
7270	Pension Matching	106,217	123,744	125,089	1,345
7280	Insurance Matching	147,943	189,177	195,307	6,130
7290	Contribution Matching	13,744	15,000	13,000	-2,000
7510	Professional Services	25	1,000	400	-600
7512	Tech.Svcs(Surveys,DP)	99,191	353,686	299,300	-54,386
7550	Communications	278,745	200,768	225,300	24,532
7600	Travel	29,425	24,500	32,000	7,500
7610	Auto Allowance	5,250	6,000	6,000	0
7630	Train/Cont. Education	22,658	39,300	38,500	-800
7700	Insurance / Risk Allocation	0	17,212	11,781	-5,431
7870	Maint: Motor Equip.	2,938	3,500	4,305	805
7880	Maint: Mach/Imp/Tools	733,316	1,030,242	972,800	-57,442
7990	Dues and Fees	13,579	18,500	13,900	-4,600
8010	Supplies	9,217	11,500	11,500	0
8016	Small Equip	37,928	26,500	35,500	9,000
8017	Printing(Not Std Forms)	0	225	0	-225
8018.	Books & Subscriptions	0	475	475	0
8052.01	Rent Judicial Bldg	34,554	33,214	34,400	1,186
8110.	Motor Fuel	1,117	2,000	1,300	-700
8150	Food	1,465	2,500	2,500	0
Total		2,606,744	3,330,450	3,274,471	(55,979)

PLANNING & DEVELOPMENT SERVICES

DESCRIPTION

The Planning and Development Services Department is comprised of two Divisions: Planning & Zoning and Development Services (Building permits and inspection). Planning and Zoning is responsible for the administration of all land use regulations within the city limits of Albany as well as unincorporated Dougherty County. This Division is responsible for management of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances. It also provides staff support for several citizen boards, including Historic Preservation, Greenspace, Planning Commission, Land Bank and Transportation. The Development Services Division provides first-rate customer service while ensuring compliance with the Georgia State building code, local codes, and ordinances. Assistance is given to residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	890,427	892,801	508,553
OPERATING EXPENSE	212,002	296,687	664,237
TOTAL	1,102,428	1,189,488	1,172,790
FULL TIME POSITIONS	14	14	8

Class Title

Administrative Assistant	1	1	1
Building Inspector	1	1	0
GIS Manager	0	0	0
GIS Technician	0	0	0
Mechanical Inspector - Electric	1	1	0
Mechanical Inspector - Gas/HVAC	1	1	0
Mechanical Inspector - Plumbing	1	1	0
Building Official	1	1	0
* Planner II - Transportation Planner	1	1	1
Planner I	1	1	0
Planner II	1	1	1
Planner, Senior	1	1	1
Planning Manager	1	1	1
Plans Review/Permit Technician	1	1	0
Planning & Code Program Specialist	0	0	1
Administrative Specialist	1	1	1
Dir, Planning, Development Services & Code Enforcement	1	1	1
TOTAL	14	14	8

* Grant Funded Position

PLANNING & DEVELOPMENT SERVICES					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2100					
7110	Regular Wages	625,871	633,455	353,261	-280,194
7120	Overtime	5,275	1,000	1,000	0
7210	W/C Insurance	10,071	9,147	2,192	-6,955
7230	Uniforms	2,375	2,757	360	-2,397
7260	FICA Matching	47,955	48,536	27,101	-21,435
7270	Pension Matching	68,333	69,156	38,614	-30,542
7280	Insurance Matching	122,576	119,750	82,025	-37,725
7290	Contribution Matching	7,971	9,000	4,000	-5,000
7510	Professional Services	66,551	108,980	541,520	432,540
7512	Tech.Svcs(Surveys,DP)	698	1,000	0	-1,000
7550	Communications	7,442	12,500	7,700	-4,800
7570	Advertising	5,562	6,000	6,000	0
7600	Travel	15,593	22,407	14,930	-7,477
7630	Train/Cont. Education	4,249	11,130	7,930	-3,200
7700.03	Risk Allocation	22,500	23,471	17,191	-6,280
7870	Maint. Motor Equip.	4,564	7,570	2,850	-4,720
7880	Maint: Mach/Imp/Tools	12,257	22,400	9,020	-13,380
7990	Dues and Fees	2,615	3,162	2,760	-402
8009	Licenses(CDL,CPA,Etc)	75	550	0	-550
8010	Supplies	5,049	6,875	4,500	-2,375
8016	Small Equip	7,607	4,450	0	-4,450
8017	Printing(Not Std Forms)	5,521	8,327	4,100	-4,227
8018	Books & Subscriptions	868	3,120	970	-2,150
8052.30	Rent Central Square Bldg	45,463	44,265	42,978	-1,287
8110.01	Gasoline	5,270	5,980	1,288	-4,692
8150	Food	117	500	500	0
8997	Local Grant Match	0	4,000	0	-4,000
Total		1,102,428	1,189,488	1,172,790	-16,698

POLICE DEPARTMENTAL SUMMARY

SUMMARY

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	14,037,093	15,107,382	15,383,658
OPERATING EXPENSE	3,278,722	3,788,565	4,070,894
TOTAL	17,315,815	18,895,947	19,454,552
FULL TIME POSITIONS	255	254	259

ALBANY - DOUGHERTY SWAT TEAM*DESCRIPTION*

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,364	5,000	5,000
OPERATING EXPENSE	20,277	38,546	31,370
TOTAL	21,640	43,546	36,370
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
205					
7230	Uniforms	1,364	5,000	5,000	0
7550	Communication	99	1,020	1,020	0
7600	Travel	100	5,000	5,000	0
7630	Train/Cont. Education	4,221	6,500	6,500	0
7870	MaintL Motor Equip	5,280	6,908	0	-6,908
7880	Maint: Mach/Imp/Tools	0	750	750	0
7990	Dues and Fees	150	800	800	0
8010	Supplies	5,901	10,000	10,000	0
8016	Small Equip	3,356	6,000	6,000	0
8110	Motor Fuel	1,170	1,568	1,300	-268
Total		21,640	43,546	36,370	-7,176

POLICE ADMINISTRATION*DESCRIPTION*

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,808,750	1,190,045	1,492,176
OPERATING EXPENSE	1,081,771	1,158,696	1,251,158
TOTAL	2,890,521	2,348,741	2,743,334
FULL TIME POSITIONS	25	17	22

Class Title

Police Chief	1	1	1
Deputy Police Chief	1	1	1
Public Relations&Media Manager	1	1	1
Police Major	0	0	0
Police Captain	2	1	1
Police Lieutenant	2	1	1
Police Sergeant	4	2	2
Police Corporal	3	1	3
Accounting Technician,Senior	1	1	0
Police Planning & Research Mgr	1	1	1
Employee Resource Manager, APD	1	1	1
Management/Budget Analyst, APD	1	1	1
Community Safety Officer	1	0	5
Police Officer	2	1	0
Police Crime Analyst	1	1	1
Administrative Assistant	2	1	1
Administrative Specialist	0	2	2
Police Records Clerk	1	0	0
TOTAL	25	17	22

POLICE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2201					
7110	Regular Wages	1,175,550	817,270	1,024,368	207,098
7120	Overtime	69,804	1,000	25,000	24,000
7130	Part Time	767	0	0	0
7210	W/C Insurance	19,834	8,073	12,769	4,696
7230	Uniforms	13,771	7,350	7,500	150
7260	FICA Matching	89,002	62,598	80,277	17,679
7270	Pension Matching	156,768	113,739	145,862	32,123
7280	Insurance Matching	268,299	165,015	184,400	19,385
7290	Contribution Matching	14,954	15,000	12,000	-3,000
7510	Professional Services	22,649	36,500	72,500	36,000
7512	Tech.Svcs(Surveys,DP)	257,710	272,500	272,500	0
7514	Contract Labor(Temp)	12,225	20,000	20,000	0
7550	Communications	8,378	16,156	16,156	0
7570	Advertising	192	2,000	1,000	-1,000
7600	Travel	22,637	22,000	34,100	12,100
7630	Train/Cont. Education	13,567	28,500	28,500	0
7700.03	Risk Allocation	297,564	373,239	487,205	113,966
7870	Maint: Motor Equip.	3,955	16,143	9,725	-6,418
7880	Maint: Mach/Imp/Tools	19,757	89,553	24,092	-65,461
7980	Metro Drug Squad	140,974	0	0	0
7981	Dougherty County Jail	240,318	250,000	250,000	0
7990	Dues and Fees	8,972	8,255	9,000	745
8010	Supplies	22,910	14,600	15,700	1,100
8016	Small Equipment	2,374	1,500	1,500	0
8018	Books & Subscriptions	1,601	2,000	500	-1,500
8050	Rental of Equipment	280	0	0	0
8110	Motor Fuel	3,014	3,450	3,680	230
8150	Food	2,694	2,300	5,000	2,700
Total		2,890,521	2,348,741	2,743,334	394,593

POLICE UNIFORM*DESCRIPTION*

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	7,345,870	7,668,960	7,754,468
OPERATING EXPENSE	909,476	1,044,865	1,158,695
TOTAL	8,255,346	8,713,825	8,913,163
FULL TIME POSITIONS	141	137	137

Class Title

Deputy Chief	0	0	0
Police Captain	3	2	2
Police Lieutenant	11	11	11
Police Major	1	1	1
Police Sergeant	17	17	17
Police Corporal	26	26	26
Police Officer	77	74	74
Administrative Specialist	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	4	4	4
TOTAL	141	137	137

POLICE UNIFORM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2202					
7110	Regular Wages	4,262,878	4,645,379	4,646,026	647
7120	Overtime	759,684	535,000	540,000	5,000
7130	Part Time	17,211	21,000	100,500	79,500
7210	W/C Insurance	146,759	162,839	145,175	-17,664
7230	Uniforms	58,710	48,900	40,000	-8,900
7260	FICA Matching	361,583	397,905	404,419	6,514
7270	Pension Matching	683,930	720,073	720,858	785
7280	Insurance Matching	1,013,972	1,094,864	1,117,490	22,626
7290	Contribution Matching	41,143	43,000	40,000	-3,000
7510	Professional Services	21,347	20,000	21,000	1,000
7514	Contract Labor	0	0	0	0
7550	Communications	10,888	10,000	15,000	5,000
7600	Travel	19,627	25,000	25,000	0
7630	Train/Cont. Education	11,708	15,000	15,000	0
7870	Maint: Motor Equip.	377,356	517,107	521,250	4,143
7880	Maint: Mach/Imp/Tools	141,291	144,453	180,368	35,915
7990	Dues and Fees	1,760	2,800	1,000	-1,800
8010	Supplies	19,814	12,800	16,000	3,200
8016	Small Equip	32,124	30,525	30,000	-525
8050	Rental Equipment	0	0	12,012	12,012
8110	Motor Fuel	272,943	265,180	319,065	53,885
8150	Food	618	2,000	3,000	1,000
Total		8,255,346	8,713,825	8,913,163	199,338

POLICE SUPPORT SERVICES*DESCRIPTION*

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,213,132	1,311,721	1,298,094
OPERATING EXPENSE	270,913	309,320	325,774
TOTAL	1,484,045	1,621,041	1,623,868
FULL TIME POSITIONS	19	20	20

Class Title

Deputy Chief	0	0	0
Police Captain	1	1	1
Police Lieutenant	2	2	2
Police Major	1	1	1
Police Sergeant	0	1	1
Police Corporal	2	2	2
Police Officer	3	3	3
Administrative Specialist	2	2	2
Police Records Supervisor	1	1	1
Police Records Clerk	4	4	4
Evidence Custodian/Quartermast	3	3	3
TOTAL	19	20	20

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2203					
7110	Regular Wages	737,259	776,362	792,339	15,977
7120	Overtime	57,752	60,000	60,000	0
7130	Part Time	18,588	19,900	19,900	0
7210	W/C Insurance	17,745	21,686	21,686	0
7230	Uniforms	75,516	69,100	72,800	3,700
7260	FICA Matching	58,826	65,504	66,726	1,222
7270	Pension Matching	99,382	116,254	118,475	2,221
7280	Insurance Matching	138,744	173,615	135,168	-38,447
7290	Contribution Matching	9,320	9,300	11,000	1,700
7510	Professional Services	910	3,250	4,100	850
7512	Tech.Svcs(Surveys,DP)	0	0	0	0
7550	Communications	52,779	79,450	66,274	-13,176
7570	Advertising	0	0	0	0
7600	Travel	21,111	20,000	20,000	0
7630	Train/Cont. Education	3,931	4,500	4,500	0
7870	Maint: Motor Equip.	24,217	35,000	51,000	16,000
7880	Maint: Mach/Imp/Tools	93,123	59,450	56,840	-2,610
7990	Dues and Fees	868	2,000	0	-2,000
8010	Supplies	55,277	67,100	66,650	-450
8016	Small Equip	8,697	25,000	41,000	16,000
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8018	Books & Subscriptions	0	0	0	0
8050	Rental of Equipment	634	3,600	0	-3,600
8110	Motor Fuel	9,367	8,970	15,410	6,440
Total		1,484,045	1,621,041	1,623,868	2,827

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,459,877	2,773,300	2,751,821
OPERATING EXPENSE	175,557	255,667	313,676
TOTAL	2,635,434	3,028,967	3,065,497
FULL TIME POSITION	42	42	42

Class Title

Deputy Chief	0	0	0
Police Captain	1	1	1
Police Lieutenant	4	4	4
Police Major	1	1	1
Police Sergeant	7	7	7
Police Corporal	20	20	20
Police Officer	7	7	7
Administrative Specialist	2	2	2
TOTAL	42	42	42

POLICE INVESTIGATIVE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2204					
7110	Regular Wages	1,513,994	1,693,414	1,725,198	31,784
7120	Overtime	143,809	133,800	135,800	2,000
7210	W/C Insurance	48,330	59,202	55,778	-3,424
7230	Uniforms	21,569	28,000	28,000	0
7260	FICA Matching	117,631	139,782	142,366	2,584
7270	Pension Matching	226,769	253,983	258,679	4,696
7280	Insurance Matching	378,765	455,119	395,000	-60,119
7290	Contribution Matching	9,009	10,000	11,000	1,000
7510	Professional Services	336	4,000	2,500	-1,500
7550	Communications	5,277	8,500	8,500	0
7600	Travel	6,473	19,000	19,000	0
7630	Train/Cont. Education	26,085	18,000	18,000	0
7870	Maint. Motor Equip.	69,427	84,667	101,400	16,733
7880	Maint. Mach/Imp/Tools	24,694	35,875	32,436	-3,439
7990	Dues and Fees	439	2,700	2,700	0
7995	Confidential Informant Pmts	580	6,300	6,300	0
8010	Supplies	5,820	24,200	24,200	0
8016	Small Equip	2,465	9,875	50,200	40,325
8017	Printing & Binding	165	500	500	0
8110	Motor Fuel	33,046	39,100	44,240	5,140
8150	Food	750	2,950	3,700	750
Total		2,635,434	3,028,967	3,065,497	36,530

CODE ENFORCEMENT DIVISION*DESCRIPTION*

The Code Enforcement Division is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Division require frequent communication and interaction with other local, state, and federal officials.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	628,571	635,657	657,614
OPERATING EXPENSE	538,525	527,922	539,892
TOTAL	1,167,096	1,163,579	1,197,506
FULL TIME POSITIONS	13	12	12

Class Title

Administrative Assistant	1	1	1
Chief Code Enforcement Officer	1	1	1
* Code Enforcement Ofcr (Sworn)	3	3	3
Housing/Code Enforcement Inspector Sr	6	0	0
**Code Enforcement Inspector I	0	4	4
Code Enforcement Inspector II	1	1	1
Code Inspections Supervisor	1	1	1
Code Inspections Supervisor/Demolition Specialist	0	1	1
TOTAL	13	12	12

* One of the Code Enforcement Officers' position and One of the Code Enforcement Inspector I are paid for by Solid Waste Enterprise Fund

**One of the Code Inspector I is paid for by Dougherty County

ADMINISTRATION/ ENFORCEMENT DIVISION OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2206					
7110	Regular Wages	438,683	437,990	456,116	18,126
7120	Overtime	7,512	2,500	2,500	0
7130	Part Time	170	0	0	0
7210	W/C Insurance	13,219	13,021	14,224	1,203
7230	Uniforms	3,174	7,850	6,850	(1,000)
7260	FICA	32,768	33,794	35,084	1,385
7270	Pension Matching	46,909	56,823	59,161	2,338
7280	Insurance Matching	80,342	77,679	77,679	0
7290	Contribution Matching	5,794	6,000	6,000	0
7510	Professional Services	175	2,085	2,020	(110)
7512.01	Demolition Cost	443,320	400,000	400,000	0
7512.03	Mowing/Lot Cleaning	20,295	32,000	32,000	0
7550	Communications	15,128	18,823	13,643	(5,180)
7600	Travel	5,408	6,730	10,230	2,800
7630	Train/Cont. Education	3,308	4,438	6,238	1,800
7700.03	Risk Allocation	0	0	0	0
7860	Maint. Buildings	0	200	0	(200)
7870	Maint. Motor Equip.	11,059	8,700	18,050	9,350
7880	Maint: Mach/Imp/Tools	7,217	20,097	20,720	623
7990	Dues and Fees	1,589	1,940	1,940	0
8010	Supplies	919	3,240	2,840	(400)
8016	Small Equipment	2,716	2,900	2,400	(500)
8017	Printing	1,160	2,000	1,700	(300)
8018	Books & Subscription	263	340	340	0
8052	Rent Central Square Bldg	18,137	17,121	17,611	490
8110	Motor Fuel	0	0	0	0
8110	Gasoline	7,365	6,808	9,660	2,852
8150	Food	465	500	500	0
Total		1,167,096	1,163,579	1,197,506	34,022

POLICE GANG UNIT*DESCRIPTION*

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	567,341	781,052	738,018
OPERATING EXPENSE	61,283	88,227	81,268
TOTAL	628,624	869,279	819,286
FULL TIME POSITIONS	15	14	14

Class Title

Police Captain	0	0	0
Police Lieutenant	1	1	1
Police Corporal	6	6	6
Police Officer	6	6	6
Police Sergeant	1	1	1
Administrative Specialist	1	0	0
TOTAL	15	14	14

POLICE GANG UNIT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2208					
7110	Regular Wages	324,446	483,900	478,675	-5,225
7120	Overtime	54,190	25,000	25,000	0
7210	W/C Insurance	11,044	22,971	14,000	-8,971
7230	Uniforms	2,129	10,500	10,500	0
7260	FICA Matching	26,796	38,931	38,531	-400
7270	Pension Matching	51,244	70,737	70,011	-726
7280	Insurance Matching	93,412	128,963	97,301	-31,662
7290	Contribution Matching	4,079	50	4,000	3,950
7510	Professional Services	123	700	700	0
7550	Communications	5,191	5,500	5,500	0
7570	Advertising	0	0	1,000	1,000
7600	Travel	1,960	7,500	7,500	0
7630	Train/Cont. Education	3,445	5,000	5,000	0
7870	Maint: Motor Equipment	31,214	42,527	30,350	-12,177
7880	Maint: Mach/Imp/Tools	2,875	3,600	2,528	-1,072
7990	Dues and Fees	0	1,800	1,800	0
8010	Supplies	643	2,500	2,500	0
8016	Small Equipment	1,130	3,000	3,000	0
8110.01	Gasoline	14,702	16,100	21,390	5,290
Total		628,624	869,279	819,286	-49,993

POLICE ADDU*DESCRIPTION*

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County to combat the drug problem in the community. The Drug Unit is comprised of five (5) separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five (5) person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	0	725,336	670,157
OPERATING EXPENSE	0	131,207	142,911
TOTAL	0	856,543	813,068
FULL TIME POSITIONS	0	12	12

Class Title

Police Records Clerk	0	0	0
Police Captain	0	1	1
Police Lieutenant	0	1	1
Police Sergeant	0	2	2
Police Corporal	0	2	2
Police Officer	0	4	4
Administrative Specialist	0	1	1
Legal Administrative Specialist	0	1	1
TOTAL	0	12	12

POLICE ADDU					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2209					
7110	Regular Wages	0	456,277	425,779	-30,498
7120	Overtime	0	29,000	29,000	0
7210	W/C Insurance	0	13,962	11,568	-2,394
7230	Uniforms	0	3,750	2,500	-1,250
7260	FICA Matching	0	37,124	34,791	-2,333
7270	Pension Matching	0	67,454	63,214	-4,240
7280	Insurance Matching	0	117,719	100,305	-17,414
7290	Contribution Matching	0	50	3,000	2,950
7980	Metro Drug Unit	0	131,207	142,911	11,704
Total		0	856,543	813,068	-43,475

POLICE BUILDINGS*DESCRIPTION*

Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within each of our two geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Mounted Patrol and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,188	16,311	16,311
OPERATING EXPENSE	220,921	234,115	226,150
TOTAL	233,109	250,426	242,461
FULL TIME POSITIONS	0	0	0

FY 2019 Budget

POLICE BUILDINGS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2211					
7110	Regular Wages	0	0	0	0
7130	Part Time	11,259	15,080	15,080	0
7210	W/C Insurance	28	38	38	0
7230	Uniforms	0	0	0	0
7260	FICA Matching	861	1,154	1,154	0
7280	Insurance Matching	39	39	39	0
7550	Communications	20,515	28,340	17,550	-10,790
7880	Maint: Mach/Imp/Tools	947	5,000	0	-5,000
7900	Utilities	189,741	186,275	198,000	11,725
7901	Storm Water	0	0	0	0
8010	Supplies	9,717	14,500	10,600	-3,900
	Total	233,109	250,426	242,461	-7,965

FIRE DEPARTMENT SUMMARY

COMBINED SUMMARY

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,327,823	13,166,061	13,193,959
OPERATING EXPENSE	662,856	784,413	939,619
TOTAL	12,990,679	13,950,474	14,133,578
FULL TIME POSITIONS	171	171	171

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	528,051	526,042	557,722
OPERATING EXPENSE	118,507	127,483	177,465
TOTAL	646,557	653,525	735,187
FULL TIME POSITIONS	6	6	7

Class Title

Deputy Fire Chief	1	1	1
Administrative Assistant	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Administrative Manager	0	0	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	1	1
TOTAL	6	6	7

FIRE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2300					
7110	Regular Wages	355,152	347,144	368,215	21,071
7120	Overtime	5,093	7,914	7,914	0
7210	W/C Insurance	15,403	15,164	10,527	-4,637
7260	FICA Matching	28,120	27,162	28,774	1,612
7270	Pension Matching	49,156	49,353	52,282	2,929
7280	Insurance Matching	70,337	73,305	84,010	10,705
7290	Contribution Matching	4,789	6,000	6,000	0
7510	Professional Services	0	0	32,000	32,000
7550	Communications	4,558	4,576	4,576	0
7600	Travel	4,474	5,450	3,450	-2,000
7630	Train/Cont. Education	2,092	3,650	2,650	-1,000
7700	Insurance	66,264	63,216	73,634	10,418
7880	Maint: Mach/Imp/Tools	7,155	14,400	23,808	9,408
7990	Dues and Fees	479	1,000	7,150	6,150
8010	Supplies	4,109	6,000	0	-6,000
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8052.1	Judicial Building	29,376	28,191	29,197	1,006
Total		646,557	653,525	735,187	81,662

FIRE SUPPRESSION*DESCRIPTION*

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred fifty-four assigned personnel.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	11,201,007	11,814,759	11,753,340
OPERATING EXPENSE	480,839	555,040	664,104
TOTAL	11,681,846	12,369,799	12,417,444
FULL TIME POSITIONS	154	153	153

Class Title

Fire Apparatus Oper Eng	45	45	45
Fire Battalion Chief	6	6	6
Fire Station Officer Captain	15	15	15
Fire Company Officer Lieutenan	27	27	27
Firefighter	32	32	32
Firefighter Relief Operator	28	28	28
Assistant Fire Chief	1	0	0
TOTAL	154	153	153

FIRE SUPPRESSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2301					
7110	Regular Wages	6,381,710	6,659,452	6,693,895	34,443
7120	Overtime	745,051	686,053	686,053	0
7130	Part Time	233,349	356,270	356,270	0
7210	W/C Insurance	453,821	495,668	458,020	-37,648
7230	Uniforms	50,665	145,000	145,000	0
7260	FICA Matching	521,314	589,186	591,821	2,635
7270	Pension Matching	969,966	1,021,025	1,025,813	4,788
7280	Insurance Matching	1,740,027	1,752,105	1,691,468	-60,637
7290	Contribution Matching	105,105	110,000	105,000	-5,000
7510	Professional Services	28,236	31,490	31,490	0
7512	Tech Services	0	0	25,000	25,000
7550	Communications	19,827	15,840	15,840	0
7600	Travel	4,614	5,700	5,700	0
7630	Train/Cont. Education	1,954	3,750	3,750	0
7860	Maint: Buildings	8,115	16,000	16,000	0
7870	Maint: Motor Equipment	169,981	209,586	284,500	74,914
7880	Maint: Mach/Imp/Tools	19,558	31,174	31,174	0
7900	Utilities	101,546	99,000	99,000	0
7901	Storm Water	16	0	0	0
7990	Dues and Fees	667	4,400	4,400	0
8010	Supplies	18,713	19,500	23,000	3,500
8016	Small Equip	18,375	15,000	15,000	0
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8030	Janitorial Supplies	510	3,900	0	-3,900
8060	Laundry	11,247	11,000	11,250	250
8110	Motor Fuel	77,481	87,700	98,000	10,300
Total		11,681,846	12,369,799	12,417,444	47,645

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	331,996	419,944	466,731
OPERATING EXPENSE	11,206	20,400	15,500
TOTAL	343,202	440,344	482,231
FULL TIME POSITIONS	5	6	6

Class Title

Assistant Chief - Support	0	1	1
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	5	6	6

FIRE PREVENTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2302					
7110	Regular Wages	218,305	287,043	302,124	15,081
7120	Overtime	12,455	4,050	4,050	0
7210	W/C Insurance	7,315	8,010	10,768	2,758
7260	FICA Matching	16,476	22,269	23,422	1,153
7270	Pension Matching	31,460	40,462	42,558	2,096
7280	Insurance Matching	43,644	57,085	79,904	22,819
7290	Contribution Matching	2,317	1,000	3,905	2,905
7510	Professional Services	25	25	0	-25
7550	Communications	3,156	3,500	3,500	0
7600	Travel	1,606	3,000	3,000	0
7630	Train/Cont. Education	425	2,000	2,000	0
7870	Maint: Motor Equipment	51	0	0	0
7880	Maint: Mach/Imp/Tools	0	0	0	0
8010	Supplies	3,058	4,000	6,500	2,500
8016	Small Equip	1,316	5,400	0	-5,400
8017	Printing(Not Std Forms)	1,500	1,500	500	-1,000
8018	Books & Subscriptions	95	1,000	0	-1,000
Total		343,202	440,344	482,231	41,887

FIRE TRAINING*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	225,399	322,105	328,190
OPERATING EXPENSE	40,698	55,100	53,400
TOTAL	266,097	377,205	381,590
FULL TIME POSITIONS	5	5	4

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	1	1
Fire Training Officer	1	1	1
Fire Support Coordinator	1	1	0
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	4

FIRE TRAINING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2303					
7110	Regular Wages	153,800	230,000	214,855	-15,145
7120	Overtime	3,389	2,000	2,000	0
7210	W/C Insurance	802	1,353	607	-746
7260	FICA Matching	10,985	17,748	16,589	-1,159
7270	Pension Matching	20,365	32,248	30,143	-2,105
7280	Insurance Matching	33,160	35,756	58,996	23,240
7290	Contribution Matching	2,898	3,000	5,000	2,000
7510	Professional Services	25	0	0	0
7550	Communications	531	3,000	3,000	0
7600	Travel	1,546	3,000	3,000	0
7630	Train/Cont. Education	225	2,000	2,000	0
7880	Maint: Mach/Imp/Tools	13,940	20,000	20,000	0
7900	Utilities	21,879	21,500	21,500	0
8010	Supplies	1,687	2,500	2,500	0
8016	Small Equip	689	1,400	1,400	0
8018	Books & Subscriptions	175	1,700	0	-1,700
Total		266,097	377,205	381,590	4,385

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	41,371	83,211	87,976
OPERATING EXPENSE	11,606	26,390	29,150
TOTAL	52,976	109,601	117,126
FULL TIME POSITIONS	1	1	1

Class Title

EMERGENCY MANAGEMENT SPECIALIST	1	1	1
TOTAL	1	1	1

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2305					
7110	Regular Wages	29,924	60,087	60,463	376
7210	W/C Insurance	68	150	166	16
7260	FICA Matching	1,962	4,597	4,625	28
7270	Pension Matching	2,965	8,352	8,404	52
7280	Insurance Matching	5,921	9,825	12,967	3,142
7290	Insurance Matching	532	200	1,350	1,150
7550	Communications	3,661	9,130	9,130	0
7600	Travel	0	0	2,000	2,000
7630	Training & Development	0	0	1,000	1,000
7870	Maint: Motor Equipment	238	700	0	-700
7880	Maint: Mach/Imp/Tools	6,463	13,200	13,200	0
7990	Dues and Fees	25	500	500	0
8010	Supplies	1,181	1,500	1,500	0
8016	Small Equip	-36	900	900	0
8110	Motor Fuel	74	460	920	460
Total		52,976	109,601	117,126	7,525

ENGINEERING**DESCRIPTION**

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,705,935	1,805,135	1,875,430
OPERATING EXPENSE	2,308,589	2,402,318	2,435,733
TOTAL	4,014,525	4,207,453	4,311,163
<u>Capital Projects Summary</u>			
SPEED TABLES	62,773	100,000	100,000
FULL TIME POSITIONS	37	34	34

Class Title

Managing Director of Engineering and Planning	0	1	1
Arborist	1	1	1
Assistant Director	1	0	0
Administrative Assistant	1	1	1
Assistant Engineering Inspection Supervisor	1	1	1
Capital Development Supt.	1	1	1
Civil Engineering Director	1	0	0
Civil Engineer Superintendent	1	1	1
Civil Engineering Projects Manager	2	1	1
Director of Engineering	1	0	0
Engineering Associate	5	4	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	0	2	2
Engineering Inspector	2	1	1
GIS Analyst	1	1	1
GIS Manager	1	1	1
*GIS Technician	1	1	1
Party Chief	2	2	2
Senior Engineer	1	1	1
Signal Computer System Technician	1	1	1
Signal Engineer	1	1	1
Signal Technician	4	3	3
Signs & Pavement Marker	2	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	1	1	1
Survey Crew Worker	1	1	1
Surveying Technician	1	2	2
Traffic Engineering Manager	1	1	1
TOTAL	37	34	34

* One GIS Technician is paid for by Dougherty County

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2400					
7110	Regular Wages	1,138,527	1,180,114	1,252,407	72,293
7120	Overtime	46,239	36,000	36,000	0
7130	Part Time	32,886	40,000	35,000	(5,000)
7210	W/C Insurance	36,692	32,896	35,123	2,227
7230	Uniforms	6,970	10,000	12,000	2,000
7260	FICA Matching	87,822	96,093	101,241	5,148
7270	Pension Matching	123,859	132,556	140,436	7,880
7280	Insurance Matching	217,725	262,012	248,223	(13,789)
7290	Contribution Matching	15,216	15,464	15,000	(464)
7510	Professional Services	24,850	92,869	21,720	(71,149)
7512	Tech.Svcs(Surveys,DP)	1,268	1,750	1,500	(250)
7550	Communications	14,820	28,400	26,600	(1,800)
7570	Advertising	0	200	200	0
7600	Travel	5,339	9,600	11,050	1,450
7630	Train/Cont. Education	1,569	14,450	18,984	4,534
7700	Risk Allocation	32,508	37,360	37,736	376
7860	Maint: Buildings	3,830	1,500	0	(1,500)
7870	Maint: Motor Equip	47,951	56,526	78,500	21,974
7880	Maint: Mach/Imp/Tools	76,884	155,055	244,333	89,278
7900	Utilities	495,703	11,500	13,500	2,000
7910	Street Lights	1,335,077	1,700,000	1,700,000	0
7990	Dues and Fees	9,863	9,805	9,575	(230)
8009	Licenses(CDL,CPA,Etc)	225	2,200	1,800	(400)
8010	Supplies	156,764	143,639	132,256	(11,383)
8016	Small Equip	1,778	26,150	22,000	(4,150)
8017	Printing(Not Std Forms)	735	2,000	1,500	(500)
8018	Books & Subscriptions	2,453	4,262	2,602	(1,660)
8020	Photography	0	100	100	0
8050	Equipment Rental	0	500	500	0
8052	Rent Central Square Bldg	68,396	67,218	68,027	809
8110	Motor Fuel	28,576	37,234	42,050	4,816
8150	Food	0	0	1,200	1,200
Total		4,014,525	4,207,453	4,311,163	103,710

RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Municipal Golf Course, and Health/Wellness & Community Events.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,725,433	2,008,972	1,869,471
OPERATING EXPENSE	1,069,146	1,107,515	1,179,288
TOTAL	2,794,579	3,116,487	3,048,759
FULL TIME POSITION	33	32	30

RECREATION ADMINISTRATION

DESCRIPTION

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	280,978	278,694	480,458
OPERATING EXPENSE	258,439	315,976	234,297
TOTAL	539,417	594,670	714,755
FULL TIME POSITION	5	4	7

Class Title

Accounting Technician	1	1	1
Deputy Director, Recreation	1	0	0
Recreation Superintendent	0	0	2
Event Coordinator	0	0	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Office Assistant	1	1	1
TOTAL	5	4	7

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6100					
7110	Regular Wages	199,027	192,042	341,056	149,014
7120	Overtime	1,278	750	200	-550
7130	Part Time	243	2,500	3,000	500
7210	W/C Insurance	519	482	861	379
7230	Uniforms	187	1,000	2,000	1,000
7260	FICA Matching	14,032	14,940	26,336	11,396
7270	Pension Matching	21,450	21,014	37,197	16,183
7280	Insurance Matching	40,823	42,466	66,808	24,342
7290	Contribution Matching	3,419	3,500	3,000	-500
7510	Professional Services	30,183	2,150	1,525	-625
7550	Communications	7,455	9,376	7,116	-2,260
7600	Travel	867	4,750	4,750	0
7630	Train/Cont. Education	549	3,770	3,770	0
7700	Risk Allocation	113,352	138,610	135,000	-3,610
7860	Maint: Bldgs	28,662	6,000	2,000	-4,000
7860.91	FEMA Lot Maint	26,670	76,000	0	-76,000
7870	Maint: Motor Equipment	6,459	11,115	5,720	-5,395
7880	Maint: Mach/Imp/Tools	4,876	22,084	26,844	4,760
7900	Utilities	14,979	17,000	20,000	3,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	2,463	5,610	6,970	1,360
8010	Supplies	3,165	5,000	5,000	0
8016	Small Equip	16,092	6,000	6,000	0
8017	Printing(Not Std Forms)	17	750	3,750	3,000
8018	Books & Subscriptions	203	740	800	60
8030	Janitorial Supplies	870	2,000	1,000	-1,000
8050	Equipment Rental	895	3,825	3,500	-325
8110	Motor Fuel	682	1,196	552	-644
Total		539,417	594,670	714,755	120,085

RECREATION/CENTERS AND GYMS*DESCRIPTION*

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	477,553	553,089	392,419
OPERATING EXPENSE	196,960	197,835	163,940
TOTAL	674,513	750,924	556,359
FULL TIME POSITION	10	9	6

Class Title

Recreation Assistant	3	2	1
Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	6	6	4
TOTAL	10	9	6

RECREATION / CENTERS AND GYMS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6101					
7110	Regular Wages	248,417	315,241	221,578	-93,663
7120	Overtime	2,970	750	200	-550
7130	Part Time	118,873	115,000	65,000	-50,000
7210	W/C Insurance	7,494	7,892	6,908	-984
7230	Uniforms	90	1,500	2,500	1,000
7260	FICA Matching	27,322	32,971	21,939	-11,032
7270	Pension Matching	27,335	34,443	24,174	-10,269
7280	Insurance Matching	42,904	42,792	48,120	5,328
7290	Contribution Matching	2,150	2,500	2,000	-500
7510	Professional Services	454	1,150	540	-610
7514	Contact Labor(Temp)	0	0	25,000	25,000
7550	Communications	4,610	5,276	6,300	1,024
7600	Travel	0	500	500	0
7630	Train/Cont. Education	0	1,750	1,750	0
7860	Maint: Bldgs	70,901	7,500	0	-7,500
7870	Maint: Motor Equip.	364	3,750	5,170	1,420
7880	Maint: Mach/Imp/Tools	1,220	9,624	3,700	-5,924
7900	Utilities	82,677	112,500	90,000	-22,500
7901	Storm Water	0	0	0	0
7990	Dues and Fees	95	900	900	0
8010	Supplies	10,113	15,000	10,000	-5,000
8016	Small Equip	6,924	7,500	10,000	2,500
8017	Printing(Not Std Forms)	0	750	0	-750
8018	Books & Subscriptions	0	0	0	0
8030	Janitorial Supplies	3,385	8,200	4,700	-3,500
8050	Rental of Equipment	275	0	0	0
8052	Rental of Office Space	13,200	14,400	0	-14,400
8110	Motor Fuel	765	1,035	1,380	345
8150	Food	1,976	8,000	4,000	-4,000
Total		674,513	750,924	556,359	-194,565

RECREATION/ATHLETICS

DESCRIPTION

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	197,313	258,004	239,727
OPERATING EXPENSE	258,967	231,798	235,970
TOTAL	456,280	489,802	475,697
FULL TIME POSITION	4	4	4

Class Title

Recreation Assistant	1	1	1
Manager, Athletics	1	1	1
Recreation Center Supervisor	2	2	2
TOTAL	4	4	4

RECREATION / ATHLETICS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6104					
7110	Regular Wages	132,250	161,537	159,223	-2,314
7120	Overtime	86	750	0	-750
7130	Part Time	3,427	20,000	10,000	-10,000
7210	W/C Insurance	5,237	5,603	5,180	-423
7230	Uniforms	600	600	750	150
7260	FICA Matching	9,724	13,945	12,946	-999
7270	Pension Matching	14,188	17,689	17,355	-334
7280	Insurance Matching	29,324	34,880	31,773	-3,107
7290	Contribution Matching	2,478	3,000	2,500	-500
7510	Professional Services	250	4,380	445	-3,935
7514	Contract Labor(Temp)	8,405	41,450	25,000	-16,450
7550	Communications	2,978	3,600	4,500	900
7600	Travel	0	500	500	0
7630	Train/Cont. Education	0	1,175	1,175	0
7860	Maint: Bldg.	59,329	1,000	0	-1,000
7870	Maint: Motor Equipment	4,901	3,950	5,350	1,400
7880	Maint: Mach/Imp/Tools	2,506	1,500	1,500	0
7900	Utilities	147,776	126,000	160,000	34,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	259	820	820	0
8010	Supplies	14,616	34,923	30,000	-4,923
8016	Small Equip	13,458	4,077	1,500	-2,577
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8030	Janitorial Supplies	1,322	500	1,500	1,000
8050	Equipment Rental	0	0	0	0
8110	Motor Fuel	3,168	6,923	3,680	-3,243
Total		456,280	489,802	475,697	-14,105

RECREATION/FLINT RIVER GOLF COURSE*DESCRIPTION*

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	391,153	429,065	437,527
OPERATING EXPENSE	166,651	214,491	287,161
TOTAL EXPENSES	557,804	643,556	724,688

FULL TIME POSITION	7	8	8
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Class Title

Manager, Golf Course	1	1	1
Greenskeeper	3	3	3
Golf Course Maintenance Supt	1	1	1
Crew Supervisor	0	1	1
Booking & Sales Coordinator	0	0	1
Golf Pro Shop Associate	1	1	0
Golf Pro Shop Supervisor	1	1	1
TOTAL	7	8	8

RECREATION/FLINT RIVER GOLF COURSE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6105					
7110	Regular Wages	250,891	262,428	272,200	9,772
7120	Overtime	1,075	750	700	-50
7130	Part Time	8,299	28,000	21,000	-7,000
7210	W/C Insurance	6,811	6,907	8,078	1,171
7230	Uniforms	1,692	2,500	3,000	500
7260	FICA Matching	18,099	22,275	22,483	208
7270	Pension Matching	26,977	28,686	29,746	1,060
7280	Insurance Matching	74,384	74,419	77,320	2,901
7290	Contribution Matching	2,927	3,100	3,000	-100
7510	Professional Services	999	625	500	-125
7514	Contract Labor(Temp)	0	0	15,000	15,000
7550	Communications	3,351	3,368	4,836	1,468
7570	Advertising	1,365	5,000	3,000	-2,000
7600	Travel	0	500	500	0
7630	Train/Cont. Education	50	2,800	2,800	0
7860	Maint: Bldgs	44,992	1,000	0	-1,000
7870	Maint: Motor Equip	25,887	19,625	27,675	8,050
7880	Maint: Mach/Imp/Tools	2,130	5,000	36,120	31,120
7900	Utilities	39,880	66,000	70,000	4,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	3,196	7,390	6,920	-470
8004	Materials	0	0	0	0
8010	Supplies	7,054	34,000	40,000	6,000
8016	Small Equip	5,000	16,000	16,000	0
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	260	260	0
8030	Janitorial Supplies	1,894	3,000	3,000	0
8050	Equipment Rental	14,166	27,250	27,250	0
8070	Concessions for Resale	7,930	9,500	9,500	0
8080	Supplies For Resale	3,978	5,000	7,000	2,000
8110	Motor Fuel	4,780	7,673	16,300	8,627
8495	Cash Over/Short	0	0	0	0
Total		557,804	643,556	724,688	81,132

RECREATION/HEALTH, WELLNESS AND COMMUNITY*DESCRIPTION*

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	378,435	490,120	319,340
OPERATING EXPENSE	188,129	147,415	257,920
TOTAL	566,564	637,535	577,260
FULL TIME POSITION	7	7	5

Class Title *

Therapeutic Prog/Aqua.Act. Coord.	1	1	0
Recreation Assistant	0	1	1
Recreation Supervisor	5	4	3
Mgr:Health,Well,&Comm Eve	1	1	1
TOTAL	7	7	5

RECREATION/HEALTH, WELLNESS AND COMMUNITY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6111					
7110	Regular Wages	214,993	256,137	185,009	-71,128
7120	Overtime	2,718	1,500	1,500	0
7130	Temporary Help	74,399	97,500	46,000	-51,500
7210	W/C Insurance	7,571	21,485	4,418	-17,067
7230	Uniforms	148	1,250	1,250	0
7260	FICA Matching	22,079	27,168	17,787	-9,381
7270	Pension Matching	20,198	28,082	20,329	-7,753
7280	Insurance Matching	34,345	54,498	41,047	-13,451
7290	Contribution Matching	1,984	2,500	2,000	-500
7510	Professional Services	108	490	490	0
7514	Contract Labor(Temp)	9,930	16,000	55,000	39,000
7550	Communications	3,451	3,500	4,830	1,330
7570	Advertising	170	500	0	-500
7600	Travel	2,282	3,250	3,250	0
7630	Train/Cont. Education	2,330	4,950	4,500	-450
7860	Maint: Bldgs	16,368	8,000	0	-8,000
7870	Maint: Motor Equip.	0	500	0	-500
7880	Maint: Mach/Imp/Tools	1,046	2,500	2,500	0
7900	Utilities	83,578	45,000	85,000	40,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	1,937	3,425	3,600	175
8010	Supplies	19,129	15,250	15,250	0
8016	Small Equip	11,885	2,500	4,500	2,000
8017	Printing(Not Std Forms)	78	750	0	-750
8018	Books & Subscriptions	0	0	0	0
8030	Janitorial Supplies	2,673	1,800	2,000	200
8040	Fireworks	29,968	30,000	70,000	40,000
8050	Rental of Equipment	1,384	3,750	1,500	-2,250
8150	Food	0	750	1,000	250
8710	Special Events	1,813	4,500	4,500	0
Total		566,564	637,535	577,260	-60,275

FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,845,040	2,184,286	2,086,811
OPERATING EXPENSE	1,085,309	1,367,085	1,531,359
TOTAL	2,930,349	3,551,371	3,618,170
FULL TIME POSITION	41	38	36

PARK MAINTENANCE*DESCRIPTION*

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	858,291	985,856	966,849
OPERATING EXPENSES	339,892	323,085	465,026
TOTAL EXPENSES	1,198,183	1,308,941	1,431,875
FULL TIME POSITIONS	19	19	19

Class Title

Facilities Main Supt. - Utilities	1	1	1
Groundskeeper	9	9	10
Crew Supervisor, Senior	2	2	2
Crew Supervisor	3	3	3
Operations Manager	0	0	1
Equipment Operator	3	3	2
Administrative Specialist	1	1	0
TOTAL	19	19	19

PARK MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6106					
7110	Regular Wages	543,712	553,522	589,778	36,256
7120	Overtime	21,694	30,000	30,000	0
7130	Part Time	10,617	78,187	26,070	(52,117)
7210	W/C Insurance	31,109	28,203	20,038	(8,165)
7230	Uniforms	7,263	12,500	15,000	2,500
7260	FICA Matching	40,980	50,621	49,407	(1,214)
7270	Pension Matching	57,095	63,604	67,556	3,952
7280	Insurance Matching	143,972	167,735	167,000	(735)
7290	Contribution Matching	1,851	1,484	2,000	516
7510	Professional Services	10,878	10,970	10,500	(470)
7514	Contract Labor(Temp)	19,226	20,000	20,000	0
7550	Communications	6,131	2,880	8,776	5,896
7570	Advertising	0	1,000	0	(1,000)
7600	Travel	1,434	500	500	0
7630	Train/Cont. Education	0	5,000	5,000	0
7700	Risk Allocation	0	0	0	0
7860	Maint: Bldgs	22,932	3,663	0	(3,663)
7870	Maint: Motor Equip.	121,131	129,340	198,800	69,460
7880	Maint: Mach/Imp/Tools	11,511	6,359	21,000	14,641
7900	Utilites	79,308	62,000	90,000	28,000
7990	Dues and Fees	600	752	2,450	1,698
8009	Licenses(CDL,CPA,Etc)	0	0	500	500
8010	Supplies	22,404	16,256	39,000	22,744
8016	Small Equipment	2,711	2,000	5,000	3,000
8017	Printing	295	2,500	0	(2,500)
8030	Janitorial Supplies	350	4,000	0	(4,000)
8050	Equipment Rental	2,585	1,325	5,000	3,675
8110	Motor Fuel	38,395	54,540	58,500	3,960
Total		1,198,183	1,308,941	1,431,875	122,934

MAINTENANCE ADMINISTRATION*DESCRIPTION*

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Prioritization of tasks is abetted through the use of internal Departmental work orders and 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	170,669	180,180	187,054
OPERATING EXPENSES	255,561	289,086	404,598
TOTAL	426,229	469,266	591,652
FULL TIME POSITIONS	2	2	2

Class Title

Facilities Management Director	1	1	1
Administrative Secretary, Sr.	1	1	1
TOTAL	2	2	2

MAINTENANCE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6112					
7110	Regular Wages	117,142	124,884	148,330	23,446
7120	Overtime	1,416	500	1,000	500
7210	W/C Insurance	4,255	4,085	1,124	(2,961)
7230	Uniforms	507	500	1,000	500
7260	FICA Matching	8,231	9,592	11,424	1,832
7270	Pension Matching	12,675	13,667	16,277	2,610
7280	Insurance Matching	24,828	24,952	7,399	(17,553)
7290	Contribution Matching	1,615	2,000	500	(1,500)
7510	Professional Services	55,567	184,777	216,100	31,323
7550	Communications	1,641	5,000	7,960	2,960
7600	Travel	0	2,500	2,500	0
7610	Auto Allowance	0	0	6,000	6,000
7630	Train/Cont. Education	1,685	2,500	2,500	0
7700	Risk Allocation	57,624	34,618	40,822	6,204
7860	Maint: Bldgs.	67	(0)	102,000	102,000
7870	Maint: Motor Equip.	0	0	0	0
7870	Labor	509	1,000	1,050	50
7870	Maintenance	2,057	1,000	1,000	0
7870	Parts	177	1,000	1,700	700
7880	Maint: Mach/Imp/Tools	7,556	6,575	5,560	(1,015)
7900	Utilities	3,226	4,986	6,000	1,014
7990	Dues and Fees	334	2,250	2,250	0
8010	Supplies	9,729	25,500	6,000	(19,500)
8016	Small Equip	0	10,000	1,000	(9,000)
8017	Printing	0	500	500	0
8018	Books & Subscriptions	0	500	0	(500)
8050	Rental Equipment	0	5,000	0	(5,000)
8110	Gasoline	1,242	1,380	1,656	276
8110	Diesel Fuel	0	0	0	0
Total		426,229	469,266	591,652	122,386

Building Maintenance*DESCRIPTION*

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	816,080	1,018,250	932,908
OPERATING EXPENSES	489,857	754,914	661,735
TOTAL	1,305,936	1,773,164	1,594,643
FULL TIME POSITIONS	20	17	15

Class Title

Building Maintenance Superintendent	1	2	1
Administrative Specialist	1	1	1
Facilities Maint. Supervisor	2	1	2
Facility Maintenance Electrician(Non-Licensed)	1	1	1
Facility Maintenance Mechanic	9	8	6
Facility Maintenance Electrician Apprentice	0	0	0
Facility Maintenance Electrician Helper/Eq Operator	0	0	0
Sound, Light & Electrical Technician	0	0	0
Equipment Operator III	1	1	1
Airport Maint. & Operation Mgr.	1	0	0
Airport Service Worker	1	0	0
Custodian	3	3	3
TOTAL	20	17	15

Building Maintenance					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6114					
7110	Regular Wages	486,843	619,973	533,589	(86,384)
7120	Overtime	40,332	33,000	33,000	0
7130	Part Time	27,251	33,930	33,930	0
7210	W/C Insurance	23,465	24,253	21,378	(2,875)
7230	Uniforms	8,450	9,000	15,000	6,000
7260	FICA Matching	39,208	52,548	45,940	(6,608)
7270	Pension Matching	56,978	71,174	61,758	(9,416)
7280	Insurance Matching	130,267	170,372	183,813	13,441
7290	Contribution Matching	3,287	4,000	4,500	500
7510	Professional Services	1,015	2,500	3,750	1,250
7512	Tech.Svcs(Surveys,DP)	0	5,179	500	(4,679)
7514	Contract Labor(Temp)	462	0	0	0
7550	Communications	10,238	12,000	16,712	4,712
7570	Advertising	0	0	0	0
7600	Travel	3	1,000	1,000	0
7630	Train/Cont. Education	1,091	1,000	5,000	4,000
7860	Bldg Maintenance	314,996	670,556	549,000	(121,556)
7870	Maint: Motor Equip.	31,277	27,813	30,800	2,987
7880	Maint: Mach/Imp/Tools	10,353	2,730	5,200	2,470
7900	Utilities	4,146	(5)	0	5
7990	Dues and Fees	488	19	1,500	1,481
8009	Licenses	0	0	500	500
8010	Supplies	15,695	5,000	10,000	5,000
8016	Small Equip	20,819	5,000	10,000	5,000
8017	Printing	0	0	500	500
8018	Books & Subscriptions	0	0	0	0
8050	Rental of Equipment	17,595	2,175	7,500	5,325
8110	Gasoline	15,478	12,972	11,098	(1,875)
8110	Diesel Fuel	46,200	6,975	8,675	1,700
Total		1,305,936	1,773,164	1,594,643	(178,522)

RIGHT-OF-WAY MAINTENANCE

DESCRIPTION

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, Dawson Rd. & Slappey Welcome Sign area, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	580,935	599,474	586,132
OPERATING EXPENSES	195,033	264,890	344,321
TOTAL EXPENSES	775,968	864,364	930,453
FULL TIME POSITIONS	11	11	11

Class Title

Equipment Operator III	5	5	5
Equipment Operator II	1	1	1
R/O/W Maint Supervisor	1	1	1
R/O/W Maint Coordinator	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker	1	1	1
Sprayer/Equipment Operator	1	1	1
TOTAL	11	11	11

RIGHT-OF-WAY MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3301					
7110	Regular Wages	361,075	388,602	383,145	(5,457)
7120	Overtime	24,131	2,500	2,500	0
7210	W/C Insurance	19,043	20,038	18,839	(1,199)
7260	FICA Matching	27,246	29,919	29,502	(417)
7270	Pension Matching	41,739	42,630	42,035	(595)
7280	Insurance Matching	105,953	113,807	104,411	(9,396)
7290	Contribution Matching	1,748	1,978	2,000	22
7550	Communications	392	1,100	750	(350)
7600	Travel	0	200	200	0
7630	Train/Cont. Education	0	600	600	0
7700	Risk Allocation	0	48,970	45,211	(3,759)
7870	Maint: Motor Equip.	103,560	106,000	163,000	57,000
7880	Maint: Mach/Imp/Tools	1,724	7,000	2,560	(4,440)
7900	Utilites	167	0	500	500
8010	Supplies	64,359	85,000	85,000	0
8016	Small Equipment	949	2,000	2,000	0
8110	Motor Fuel	23,883	14,020	44,000	29,980
Total		775,968	864,364	930,453	66,089

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	1,785,093	1,764,000	1,734,000
CAPITAL OUTLAY	0	0	0
TOTAL	1,785,093	1,764,000	1,734,000
FULL TIME POSITION	0	0	0

INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE +(-)
7100.					
7999.70	Boys/Girls Club	150,000	150,000	150,000	0
7999.74	DDA	50,000	50,000	50,000	0
	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.78	Keep Albany-Dougherty Beautiful	2,883	10,000	10,000	0
7999.82	Sowega Regional Commission	45,210	47,000	47,000	0
7999.92	Albany/Do Economic Development	250,000	250,000	250,000	0
7999.96	Chehaw Park	942,000	912,000	882,000	(30,000)
	Total	1,785,093	1,764,000	1,734,000	(30,000)

COMMUNITY DEVELOPMENT*SUMMARY*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	4,228,451	3,723,446	3,598,798
TRANSFER (TO)/FROM FUND BALANCE	(694,672)	1,328,901	1,284,548
TOTAL REVENUE	3,533,779	5,052,347	4,883,346
PERSONNEL SERVICES	681,419	690,501	794,798
OPERATING EXPENSE	2,852,360	4,330,846	4,088,548
CAPITAL OUTLAY	0	31,000	0
TOTAL EXPENSES	3,533,779	5,052,347	4,883,346
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	12	12	13

COMMUNITY DEVELOPMENT BLOCK GRANT

DESCRIPTION

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	1,676,906	1,791,005	1,568,775
TRANSFER FROM FUND BALANCE	55,644	182,986	171,192
TOTAL REVENUE	1,732,550	1,973,991	1,739,967
PERSONNEL SERVICES	446,446	471,312	491,285
OPERATING EXPENSE	1,286,105	1,502,679	1,248,682
TOTAL EXPENSES	1,732,550	1,973,991	1,739,967
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	8	9	10

Class Title

Community Development Manager	1	1	1
Community Development Technician	0	1	1
Loan Officer II/Housing Counselor	1	1	1
Construction Specialist	1	1	2
Program Manager- Economic Development	1	1	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Administrative Assistant	1	1	1
Grants Accountant	0	1	1
Loan Servicing Specialist	1	0	0
TOTAL	8	9	10

COMMUNITY DEVELOPMENT BLOCK GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7603					
7110.	Regular Wages	328,426	339,514	355,567	16,053
7120.	Overtime	29	0	0	0
7210.	Workers Compensation	2,647	2,653	3,736	1,083
7260.	FICA Matching	23,294	26,158	27,201	1,043
7270.	Pension Matching	34,126	34,373	38,757	4,384
7280.	Insurance Matching	53,379	64,033	61,255	(2,778)
7290.	Contribution Matching	4,545	4,581	4,768	187
7510.	*Prof/Legal	6,070	22,364	19,373	(2,991)
7510.BTC	*Prof/Legal-BTC	73,235	80,000	80,000	0
7514.	Contract Labor(Temp)	14,749	18,451	22,510	4,059
7514.BTC	Contract Labor/Temporary	31,728	40,368	33,800	(6,568)
7520.	*Public Info Ads	5,201	3,000	3,475	475
7550.	Communications	2,989	3,200	2,700	(500)
7560.	*Postage	1,011	900	1,400	500
7600.	*Travel	12,209	10,000	8,000	(2,000)
7630.	*Train/Cont. Education	8,790	3,000	1,500	(1,500)
7700.03	Risk Management Services	8,204	8,509	8,478	(31)
7700.03BTC	Risk Management Services BTC	6,123	6,559	6,559	0
7860.BTC	*Maint On BTC	45,726	49,433	35,919	(13,514)
7870.01	*Auto-Labor	302	0	1,300	1,300
7870.02	*Auto-Maint	114	2,500	1,150	(1,350)
7870.03	*Auto-Parts	264	0	0	0
7880.	*Maintenance:Machinery/Tools	4,531	4,600	3,928	(672)
7880.BTC	*Maintenance:Machinery/Tools	1,278	1,000	1,000	0
7900.BTC	*Utilities-BTC	90,469	90,000	86,493	(3,507)
7901.	Storm Water	804	750	750	0
7901.BTC	Storm Water Fees	1,105	1,100	1,100	0
7990.	Dues and Fees	2,626	3,000	2,750	(250)
7990.BTC	*Dues and Fees BTC	745	695	845	150
7990.CG	Dues And Fees Cutliff Grove	423	0	0	0
8010.	*Supplies	10,100	11,000	8,000	(3,000)
8016.	Small Equip	1,489	5,420	2,000	(3,420)
8016.BTC	*Small Equip BTC	1,831	2,055	2,000	(55)
8017.	*Printing & Binding	526	250	100	(150)
8018.	*Books & Subscriptions	252	300	300	0
8050.	*Equipment Rentals	7,661	6,000	2,127	(3,873)
8110.01	*Auto Fuel	995	1,379	1,380	1
8200.02	*CDBG Loan Servicing	46,280	58,119	54,100	(4,019)
8210	Housing Rehabilitation	0	0	82,862	82,862
8211.002	Emergency Repair	188,663	230,086	0	(230,086)
8211.13	Rehab Multi Units	54,221	70,000	98,331	28,331
8219.	*Beautification	4,729	15,271	10,000	(5,271)
8220.	*Acquistion	0	40,031	95,521	55,490
8221.	*Demolition-CDBG + EC Area	0	15,000	15,000	0
8223.	*Historic Preservation	0	45,000	0	(45,000)
8226.25	PS:SHP Supportive Serv. Match	0	12,500	0	(12,500)
8226.26	*PS:SHP Operations Match	0	12,500	0	(12,500)
8228.	*Disposition	18,111	30,000	10,000	(20,000)
8299.	Project Cost Rehab	2,007	2,364	1,000	(1,364)
8320.	*Public Service	118,425	142,590	141,841	(749)
8321.	Emergency Shelter Grant (ESG)	108,130	40,000	40,000	0
8325.FM	Flood Mitigation	49,375	27,530	0	(27,530)
8410.	Facade Loans	0	37,644	21,400	(16,244)
8420.003EC	Section 3 Program	13,638	10,000	5,000	(5,000)
8425.108	*Section 108 Interest Pymt	40,976	38,211	34,690	(3,521)
8425.108N	*N/P Section 108 Loan	300,000	300,000	300,000	0
Total		1,732,550	1,973,991	1,739,967	-234,024

ECONOMIC DEVELOPMENT AGENCY

DESCRIPTION

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893.0 to which the City of Albany provided a match in the amount of \$650,000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	96,040	88,000	92,000
TRANSFER FROM FUND BALANCE	0	181,245	177,062
TOTAL REVENUE	96,040	269,245	269,062
PERSONNEL SERVICES	6,884	7,145	7,212
OPERATING EXPENSE	52,520	262,100	261,850
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	59,403	269,245	269,062
TOTAL NET INCOME/(LOSS)	36,637	0	0

ECONOMIC DEVELOPMENT AGENCY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7607					
7110.	Salaries-(EDA)	5,246	5,422	5,450	28
7210.	W/C (EDA)	12	14	14	0
7260.	FICA (EDA)	391	418	417	(1)
7270.	Pension (EDA)	559	591	594	3
7280.	Insurance (EDA)	630	662	665	3
7290.	Contribution Matching	46	38	72	34
7510.	Prof/Legal	3,485	10,000	10,000	0
7600.	Travel	1,870	1,000	750	(250)
7990.	Dues and Fees	1,045	1,100	1,100	0
8410.	Revolving Loans	46,120	250,000	250,000	0
Total		59,403	269,245	269,062	(183)

COMMUNITY DEVELOPMENT / RENTAL PROGRAM*DESCRIPTION*

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	523,949	515,600	669,000
TRANSFER FROM FUND BALANCE	453,399	742,100	259,023
TOTAL REVENUE	977,348	1,257,700	928,023
PERSONNEL SERVICES	142,346	141,489	136,811
OPERATING EXPENSE	835,003	1,116,211	791,212
TOTAL	977,348	1,257,700	928,023
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	2	1

Class Title

Property Management Specialist	1	1	0
Construction Specialist	1	0	0
Community Development Coordinator	0	1	1
TOTAL	2	2	1

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7615					
7110.	Wages	116,972	114,134	101,596	-12,538
7120.	Overtime-Rental	1,516	2,691	0	-2,691
7210.	Workmen's Compensaiton	947	893	1,447	554
7230.	Uniforms	1,601	2,100	0	-2,100
7260.	Fica/Medical	8,586	8,937	7,772	-1,165
7270.	Pension	12,723	12,734	11,074	-1,660
7280.	Insurance	20,088	20,866	13,422	-7,444
7290.	Contribution Matching	1,340	1,405	1,500	95
7510.	Professional Services	13,115	10,000	35,000	25,000
7514.	Contract Labor (Temp)	98,751	128,436	36,088	-92,348
7550.	Communication	1,388	1,500	600	-900
7560.	POSTAGE	434	500	750	250
7570.	Advertisement	280	1,500	0	-1,500
7700.03	Risk Management Ins Services	64,188	67,634	70,481	2,847
7860.01	Rental Prop Maint-Windsor	150,112	212,500	190,000	-22,500
7860.02	Rental Prop Main-Hampton E	91,910	0	0	0
7860.03	Rental Prop Main-CDBG	143,294	211,500	80,000	-131,500
7860.04	Rental Prop Main-Brdwy Senior	11,618	15,000	15,000	0
7860.21	Rental Prop Main-Broadway	100,240	172,000	90,000	-82,000
7860.22	Rental Prop Main-High/Madis	16,809	15,000	10,000	-5,000
7860.23	Rental Prop Main-N. Davis	5,922	36,500	14,000	-22,500
7860.24	Rental Prop Main-Transitions	81	130,600	15,000	-115,600
7861.01	Rental Prop MGMT Fees-Windsor	0	0	17,250	17,250
7861.03	Rental Prop MGMT Fees-CDBG	0	0	29,250	29,250
7861.04	Rental Prop MGMT Fees-Villas	0	0	3,750	3,750
7861.21	Rental Prop MGMT Fee-Broadway	0	0	11,250	11,250
7861.22	Rental Prop MGMT Fee-High/Madi	0	0	4,500	4,500
7861.23	Rental Prop MGMT Fee-N Davis	0	0	1,500	1,500
7861.24	Rental Prop MGMT Fee-Jefferson Pl	0	0	7,500	7,500
7862.02	Rental Prop Sundry-Hampton Eas	0	114	0	-114
7880.01	Maint: Software Subscription	4,824	5,000	5,000	0
7900.	Utilities	2	0	0	0
7900.01	Utilities-Windsor	14,084	10,000	10,000	0
7900.02	Utilities-Hampton East	13,846	0	0	0
7900.03	Utilities-CDBG	11,571	9,600	9,000	-600
7900.04	Utilities-Broadway Sr Living	1,073	2,000	2,000	0
7900.21	Utilities-Broadway Court	9,838	8,400	8,000	-400
7900.22	Utilities-Highland/Madison	272	250	100	-150
7900.23	Utilities-N Davis/1st	598	420	300	-120
7900.24	Utilities-Transitions	10,152	8,200	6,600	-1,600
7901.	Storm Water Rental	7,637	5,000	5,500	500
7990.	7990. - Dues and Fees - Rental Program	226	150	120	-30
7999.	7999. - Reserve	0	0	0	0
8010.	Supplies	1,183	1,500	1,500	0
8016.	Small Equipment	33,676	10,136	0	-10,136
8050.	Equipemnt Rental	0	5,000	5,873	873
8110.01	Gasoline	5,899	5,500	300	-5,200
8218.	Relocation	550	20,000	5,000	-15,000
Total		977,348	1,257,700	928,023	(329,677)

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

DESCRIPTION

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	96,040	88,000	45,000
PERSONNEL SERVICES	14,181	7,126	21,618
OPERATING EXPENSE	2,683	21,674	23,382
CAPITAL OUTLAY	0	0	0
TOTAL	16,864	28,800	45,000
TOTAL NET INCOME/(LOSS)	79,176	59,200	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7617					
7110.	Regular Wages	10,871	5,336	16,350	11,014
7210.	W/C Insurance	22	14	41	27
7260.	FICA/Medi	813	408	1,251	843
7270.	Pension Matching	1,123	582	1,782	1,200
7280.	Insurance Matching	1,262	662	1,994	1,332
7290.	Contribution Matching	89	124	200	76
7700.03	Risk Insurance	997	1,062	1,062	0
7860.	Maint:Build	571	19,411	21,419	2,008
7900.	Utilities	289	300	0	(300)
7901.	Storm Water	826	901	901	0
Total		16,864	28,800	45,000	16,200

COMMUNITY DEVELOPMENT / HOME PROGRAM

DESCRIPTION

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	411,854	1,170,941	505,203
TRANSFER FROM FUND BALANCE	71,983	42,465	404,319
TOTAL REVENUE	483,837	1,213,406	909,522
PERSONNEL SERVICES	65,762	50,474	110,751
OPERATING EXPENSE	418,075	1,162,932	798,771
CAPITAL OUTLAY	0	0	0
TOTAL	483,837	1,213,406	909,522
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	1	2
<u>Class Title</u>			
Community Development Manager	1	1	1
Community Development Coordinator	1	0	1
TOTAL	2	1	2

COMMUNITY DEVELOPMENT / HOME PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7620					
7110.	Regular Wages	54,396	38,843	41,613	2,770
7110.8411	Wages - TBRA	11,366	11,631	38,219	26,588
7210.	W/C Insurance	136	98	104	6
7210.8411	W/C (TBRA)	28	29	96	67
7260.	Fica/Medi	4,088	2,972	3,183	211
7260.8411	FICA - (TBRA)	769	890	2,924	2,034
7270.	Pension Matching	5,817	4,234	4,536	302
7270.8411	Pension - (TBRA)	1,237	1,268	4,166	2,898
7280.	Insurance Matching	272	217	777	560
7280.8411	Insurance - (TBRA)	5,057	5,599	14,258	8,659
7290.	Contribution Matching	831	553	575	22
7290.8411	Contribution Matching	124	152	300	148
8016.	Small Equipment	3,199	0	0	0
8211.45	Rehab-1309 Montego Court	37,852	0	0	0
8211.46	Rehab-1310 Mobile Ave	31,745	6,449	0	(6,449)
8211.47	Rehab-1316 Mobile Ave	31,495	550	0	(550)
8211.48	Rehab-1330 Mobile Ave	19,177	550	0	(550)
8212.02	Rehab-Multi Family	13,706	391,070	122,384	(268,686)
8221	Acquisitions/Rehab Rental Property	0	0	242,674	242,674
8222	Acq/Rehab Home Owner SFU	0	0	75,000	75,000
8410.	Affordable Home Ownership	0	25,000	25,000	0
8410.3	Downpayment Assistance	3,905	11,095	11,095	0
8411.	Tenant Based Rental Asst-TBRA	225,264	283,364	251,778	(31,586)
8412.9	Broadway Ct Duplex	19,190	0	0	0
8412	New Construction	0	242,674	0	(242,674)
8450.	Comm Hous Dev Organ(CHDO)	0	177,000	56,130	(120,870)
8450.02	CHDO Operating	0	25,180	14,710	(10,470)
8450.62	CHDO Operating	32,544	0	0	0
Total		502,195	1,229,418	909,522	(319,896)

Neighborhood Stabilization Program

DESCRIPTION

Congress established the Neighborhood Stabilization Program (NSP) in 2008 for the purpose of stabilizing communities that have suffered from foreclosures and abandonment ment. NSP is Title III of the Housing and Economic Recovery Act of 2008, H. R. 3221. The goal of this program is being realized through the purchase and redevelopment of foreclosed and abandoned homes and residential properties.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	11,820
TRANSFER FROM FUND BALANCE	0	0	100,000
TOTAL REVENUE	0	0	111,820
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	0	0	111,820
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	111,820
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

Neighborhood Stabilization Program

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7621					
8211.	Rehabilitation	0	0	77,450	77,450
8220.	Acquisitions	0	0	20,175	20,175
8228.	Disposition - Rehabbed Properties	0	0	14,195	14,195
	Total	0	0	111,820	111,820

COMMUNITY DEVELOPMENT / CHIP PROGRAM

DESCRIPTION

The purpose of the community HOME Investment Program (CHIP) is to provide safe, decent, and affordable housing in Georgia by granting funds to city and county governments, public housing authorities, and nonprofits to rehabilitate owner-occupied and build and renovate affordable single family homes for sale to eligible homebuyers. The CHIP program is funded with US Dept. of Housing and Urban Development HOME Investment Partnership Program funds.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	612,000
TOTAL REVENUE	0	0	612,000
PERSONNEL SERVICES	0	0	12,000
OPERATING EXPENSE	0	0	600,000
TOTAL	0	0	612,000
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / CHIP PROGRAM

ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
7622					
7110.	Regular Wages	0	0	7,438	7,438
7210.	W/C Insurance	0	0	507	507
7260.	FICA Matching	0	0	569	569
7270.	Pension Matching	0	0	811	811
7280.	Insurance Matching	0	0	2,625	2,625
7290.	Contribution Matching	0	0	50	50
8211.	Rehab-Single Family	0	0	600,000	600,000
Total		0	0	612,000	612,000

COMMUNITY DEVELOPMENT / NON GRANT

DESCRIPTION

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	63,947	63,000	55,000
TRANSFER FROM FUND BALANCE	135,344	212,455	172,953
TOTAL REVENUE	199,291	275,455	227,953
PERSONNEL SERVICES	1,506	12,955	7,533
OPERATING EXPENSE	197,785	231,500	220,420
CAPITAL OUTLAY	0	31,000	0
TOTAL EXPENSE	199,291	275,455	227,953
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT					
ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
7635					
7110.	Regular Wages	566	6,500	5,384	(1,116)
7120	Overtime	577	3,500	0	(3,500)
7210.	W/C Insurance	31	100	50	(50)
7260.	FICA Matching	84	765	412	(353)
7270.	Pension Matching	94	1,090	587	(503)
7280.	Insurance Matching	146	900	1,000	100
7290.	Contribution Matching	7	100	100	0
7510.	Professional Services	16,030	25,000	5,000	(20,000)
7860.BTC	Maint On BTC	0	1,600	2,000	400
7990.	Dues and Fees	0	500	120	(380)
8150.	Food	5,576	3,000	3,000	0
8200.	Operations	106,336	25,000	2,500	(22,500)
8201.	Services	6,898	0	7,800	7,800
8410.	Loan Made from revolving loan	62,946	176,400	200,000	23,600
8510.BTC	Bldgs & Structures BTC	0	31,000	0	(31,000)
Total		199,291	275,455	227,953	(47,502)

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	0
TRANSFER FROM FUND BALANCE	4,295	0	0
TOTAL REVENUE	4,295	0	0
PERSONNEL SERVICES	4,295	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	4,295	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7670					
7110.	Regular Wages	3,069	0	0	0
7210.	W/C Insurance	8	0	0	0
7260.	FICA/Medicare	219	0	0	0
7270.	Pension Matching	335	0	0	0
7280.	Insurance Matching	604	0	0	0
7290.	Contribution Matching	61	0	0	0
Total		4,295	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

DESCRIPTION

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	62,447	33,750	40,000
TRANSFER FROM FUND BALANCE	0	0	0
TOTAL REVENUE	62,447	33,750	40,000
PERSONNEL SERVICES	0	0	7,589
OPERATING EXPENSE	58,661	33,750	32,411
CAPITAL OUTLAY	0	0	0
TOTAL	58,661	33,750	40,000
TOTAL NET INCOME/(LOSS)	3,786	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7681					
7110	Regular Wages	0	0	4,837	4,837
7210	Insurance - W/C	0	0	12	12
7260	FICA Matching	0	0	370	370
7270	Pension Contributions	0	0	527	527
7280	Insurance Benefit	0	0	1,747	1,747
7290	Contribution Matching	0	0	96	96
8320.28	Resource Fair	0	0	0	0
8320.29	ESG Rapid Re-Housing Rental	30,055	27,000	18,750	(8,250)
8320.30	ESG Rapid Re Housing Financial	28,606	6,750	13,661	6,911
Total		58,661	33,750	40,000	6,250

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	0
TRANSFER FROM FUND BALANCE	1,529	0	0
TOTAL REVENUE	1,529	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	1,529	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	1,529	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7685					
7510.	Professional Services	0	0	0	0
7700.	Insurance	0	0	0	0
7860.	Maint: Bldg	1,529	0	0	0
7900.	Utilities	0	0	0	0
7990.	Dues and Fees	0	0	0	0
Total		1,529	0	0	0

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1*DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	2,191,371	1,556,702	1,693,669
PERSONNEL SERVICES	1,732,897	1,993,140	2,006,380
OPERATING EXPENSE	405,205	616,554	714,064
TOTAL	2,138,103	2,609,694	2,720,444
NET INCOME (LOSS)	53,268	(1,052,992)	(1,026,776)
FULL TIME POSITIONS	39	38	38

Class Title

Communications Manager	1	1	1
Assistant Communications Manager	1	1	1
Communications Technician	1	0	0
Communications Shift Supv	4	4	4
Communications Officer, Sr.	5	4	4
Communications Officer	27	28	28
TOTAL	39	38	38

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
22					
7110	Regular Wages	1,050,087	1,231,334	1,203,674	-27,660
7120	Overtime	127,682	144,200	144,200	0
7130	Part Time	43,242	60,000	60,000	0
7210	W/C Insurance	2,947	3,589	3,520	-69
7260	FICA Matching	87,415	109,818	107,702	-2,116
7270	Pension Matching	159,346	191,199	187,354	-3,845
7280	Insurance Matching	253,822	243,000	290,930	47,930
7290	Contribution Matching	8,357	10,000	9,000	-1,000
7510	Professional Services	3,240	4,800	5,500	700
7550	Communications	119,326	196,000	120,000	-76,000
7600	Travel	6,333	8,000	8,000	0
7630	Train/Cont. Education	2,825	6,000	6,000	0
7700	Risk Allocation	9,300	9,583	23,419	13,836
7860	Maint: Buildings	185	0	0	0
7870	Labor	0	500	0	-500
7870	Maintenance	0	500	0	-500
7870	Parts	0	500	0	-500
7880	Maint: Mach/Imp/Tools	201,787	313,572	477,344	163,772
7900	Utilities	12,705	15,000	15,000	0
7990	Dues and Fees	890	1,230	1,730	500
8010	Supplies	2,896	8,300	8,300	0
8016	Small Equip	3,088	9,558	5,000	-4,558
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	600	900	300
8052	Judicial Building	42,630	40,911	42,371	1,460
8110	Gasoline	0	1,000	0	-1,000
Total		2,138,103	2,609,694	2,720,444	110,750

HOTEL/MOTEL FUND

DESCRIPTION

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Chamber of Commerce and The Albany Convention and Visitors Bureau are granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	2,335,898	2,025,000	2,075,000
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	725,000	725,000	725,000
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	725,000	725,000	725,000
NET INCOME/(LOSS)	1,610,898	1,300,000	1,350,000
TRANSFER OUT	(1,269,981)	(1,300,000)	(1,350,000)
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
2902				
7999.77	Chamber of Commerce	725,000	725,000	725,000
Total		725,000	725,000	725,000

TAX ALLOCATION DISTRICT (TAD)*DESCRIPTION*

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the preception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieveing the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	275,235	324,800	329,293
OPERATING EXPENSE	1,601,295	335,593	329,293
TOTAL EXPENSES	1,601,295	335,593	329,293
NET GAIN/(LOSS)	(1,326,060)	(10,793)	0
TRANSFER IN (FUND BAL)	1,326,060	10,793	0
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
4202				
7950	Interest Expense 2012 Bond	61,750	55,593	49,293
7950.01	2012 Bond Principal Exp	270,000	280,000	280,000
7952.01	Property Acquisition (Wurst)	1,268,595	0	0
7990	Dues and Fees	950	0	0
	Total	1,601,295	335,593	329,293

R3M Fund*DESCRIPTION*

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefulness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
CAPITAL OUTLAY	180,332	1,000,000	1,000,000
TOTAL	180,332	1,000,000	1,000,000
FULL TIME POSITIONS	0	0	0

R3M Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE +(-)
26					
7860	R3M Fund Projects	0	437,644	529,300	91,656
7860.201	City Manager	9,813	60,515	0	(60,515)
7860.1000	Human Resources	2,986	0	0	0
7860.2211	Police	695	60,000	110,000	50,000
7860.2301	Fire	0	82,800	0	(82,800)
7860.2400	Engineering	0	0	250,000	250,000
7860.3198	Sewer	1,055	0	0	0
7860.3301	Right-of-Way	5,550	0	0	0
7860.4400	Water	28,172	0	13,700	13,700
7860.4500	Gas	5,700	0	0	0
7860.4600	Light	6,100	0	0	0
7860.6100	Recreation (Admin)	7,832	85,000	0	(85,000)
7860.6101	Recreation (Gyms & Centers)	12,760	0	75,000	75,000
7860.6104	Recreation (Athletics)	1,650	0	0	0
7860.6105	Recreation (Turner Golf)	181	161,080	0	(161,080)
7860.6111	Recreation (Wellnes Center)	52,030	0	0	0
7860.6114	Facilities Maintenance	32,208	67,961	22,000	(45,961)
7860.65	Fleet	0	45,000	0	(45,000)
7860.7303	Civic Center	13,600	0	0	0
7860.89	Employee Clinic	6,435	0	0	0
Total		186,767	1,000,000	1,000,000	0

SUMMARY OF SPONSORED OPERATIONS

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects.

The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2015/2016	ADOPTED 2016/2017	ADOPTED 2018/2019
Planning	223,755	288,536	254,547
APD	7,253	113,837	41,874
AFD	42,020	28,820	28,820
TOTAL	273,028	431,193	325,241
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit Planning)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Performance Partnership Agreement (AFD)

Georgia Emergency Management Agency - Homeland Security (GEMA-HS) has awarded funds to provide required and necessary resources to local governments for comprehensive training and exercise programs for emergency and other critical situational personnel on a timely basis in response to major emergencies and disasters. The Agreement provides technical assistance concerning emergency management administrative operations, planning issues, restrictive and unnecessary administrative requirements.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2018/2019
2702		
5806	PL Grant	143,462
5807	Sect #8 FTA Grant	67,695
5991	Local Grant Match (City's match portion for PL and FTA Grants)	93,390
5819.48	Bullet ProofVest	15,878
5010A271007	2016 JAG	22,996
5919.70A280704	GEMA Bomb Dog	3,000
5823.98	Performance Partnership Agreements	28,820
	Total	375,241

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2018/2019
2741	PL Grant	179,327
2742	Sect #8 FTA Grant	75,220
2748	Bullet ProofVest	15,878
2710	2016 JAG	22,996
2807	GEMA Bomb Dog	3,000
	Thermoplastic Safety Action Grant	50,000
2798	Performance Partnership Agreements FY17	28,820
	Total	375,241

PUBLIC/CAPITAL IMPROVEMENT FUND*DESCRIPTION*

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 10% sales tax revenue.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	2,669,210	4,571,351	4,783,150
CAPITAL OUTLAY	1,191,079	4,571,351	4,783,150
INDIRECT COSTS	1,005	0	0
TOTAL	1,192,084	4,571,351	4,783,150
NET GAIN/(LOSS)	1,477,126	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
32				
7512	Technical Services	22,072	0	0
7950	Interest Expense	522,680		
7990	Dues & Fees	456	0	0
8016	Small Equipment	852	0	0
8510	Cap. O/Lay: Furn & Fixtures	23,679	0	0
8511	Cap. O/Lay Computer Equip	207,335	355,000	353,744
8520	Cap. O/Lay Motor	272,975	3,876,351	4,329,406
8530	Cap O/L: Bldg & Improvements	54,431	240,000	0
8540	Cap. O/L: Tools	81,689	0	0
8550	Cap. O/L: Other	0	100,000	100,000
8555	Cap O/L: Trees	4,910	0	0
8951	Indirect Cost	1,005	0	0
	Total	1,192,084	4,571,351	4,783,150

SOLID WASTE SUMMARY*DESCRIPTION*

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	9,559,266	10,324,479	10,450,428
PERSONNEL EXPENSES	2,118,906	2,107,371	2,070,394
OPERATING EXPENSES	5,838,209	5,680,993	5,848,975
DEPRECIATION EXPENSE	452,256	531,924	482,022
INDIRECT COSTS	1,445,679	1,291,432	926,995
TRANSFER TO GENERAL FUND	839,617	877,581	888,286
TOTAL EXPENSES	10,694,667	10,489,301	10,216,673
NET INCOME/ (LOSS)	(1,135,401)	(164,822)	233,755
<u>Debt Service Summary</u>			
GMA Payment	<u>328,682</u>	<u>0</u>	<u>0</u>
Total Debt Service Payments	328,682	0	0
<u>Capital Projects Summary</u>			
Requested Total	760,000	979,964	510,569
FULL TIME POSITIONS	34	34	34

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	616,595	456,037	452,681
OPERATING EXPENSES	240,924	227,797	281,461
DEPRECIATION EXPENSE	23,525	3,846	3,846
INDIRECT COSTS	1,445,679	1,291,432	926,995
TRANSFER TO GENERAL FUND	839,617	877,581	888,286
TOTAL EXPENSES	3,166,341	2,856,693	2,553,270
FULL TIME POSITIONS	5	6	6

Class Title

Administrative Assistant	1	1	1
General Supervisor	2	2	2
Superintendent, Solid Waste	1	1	1
Maintenance Worker	1	2	2
Projects Administrator	0	0	0
TOTAL	5	6	6

SOLID WASTE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3902					
7110	Regular Wages	289,161	296,377	303,307	6,930
7120	Overtime Wages	371	1,000	1,000	0
7210	W/C Insurance	18,779	18,472	19,658	1,186
7230	Uniforms	9,050	18,000	18,000	0
7260	FICA Matching	19,196	22,749	23,279	530
7270	Pension Matching	227,923	32,414	33,169	755
7280	Insurance Matching	48,329	63,025	50,168	(12,857)
7290	Contribution Matching	3,786	4,000	4,100	100
7510	Professional Services	1,140	2,500	250	(2,250)
7550	Communications	4,653	5,500	8,000	2,500
7600	Travel	679	2,500	2,500	0
7630	Train/Cont. Education	490	2,500	2,500	0
7700	Risk Allocation	121,692	95,297	96,055	758
7860	Maint: Bldgs	360	0	0	0
7870	Maint: Motor Equip.	3,769	6,100	4,920	(1,180)
7880	Maint: Mach/Imp/Tools	1,394	2,960	2,076	(884)
7900	Utilities	3,311	5,000	3,600	(1,400)
7990	Dues and Fees	465	800	800	0
8010	Supplies	1,258	3,000	3,000	0
8016	Small Equip	0	1,000	2,000	1,000
8110	Motor Fuel	2,449	4,140	5,060	920
8150	Food	0	500	700	200
8971	Bad Debt Allowance	99,264	96,000	150,000	54,000
8900	Depreciation	23,525	3,846	3,846	0
8951	Indirect Cost	1,445,679	1,291,432	926,995	(364,437)
5992	Operating Transfers Out	839,617	877,581	888,286	10,705
Total		3,166,341	2,856,693	2,553,270	(303,423)

SOLID WASTE/RESIDENTIAL EAST*DESCRIPTION*

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,014,477	1,157,428	1,130,446
OPERATING EXPENSES	1,643,807	1,531,412	1,553,180
DEPRECIATION EXPENSE	303,595	367,068	278,535
TOTAL EXPENSES	2,961,880	3,055,908	2,962,161
FULL TIME POSITIONS	21	21	22

Class Title

Crew Supervisor	1	0	0
Maintenance Worker	1	1	2
Equipment Operator II	1	1	0
Equipment Operator III	14	15	15
Solid Waste Collector	2	2	3
Solid Waste Route Supervisor	2	2	2
TOTAL	21	21	22

SOLID WASTE/RESIDENTIAL EAST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3903					
7110	Regular Wages	588,025	676,340	698,010	21,670
7120	Overtime Wages	90,073	100,000	73,000	(27,000)
7210	W/C Insurance	44,189	40,674	38,250	(2,424)
7260	FICA Matching	48,361	59,390	58,982	(408)
7270	Pension Matching	73,546	84,621	84,040	(581)
7280	Insurance Matching	165,794	191,403	173,064	(18,339)
7290	Contribution Matching	4,489	5,000	5,100	100
7510	Professional Services	8,335	20,000	10,000	(10,000)
7512	Tech.Svcs(Surveys,DP)	739,879	583,059	602,000	18,941
7514	Contract Labor(Temp)	385,195	304,000	370,000	66,000
7550	Communications	0	340	0	(340)
7860	Building Maintenance	1,452	2,000	0	(2,000)
7870	Maint: Motor Equip.	358,492	387,653	344,880	(42,773)
7880	Maint: Mach/Imp/Tools	320	10,000	5,000	(5,000)
8010	Supplies	10,874	10,000	10,000	0
8016	Small Equip	20,683	55,000	50,000	(5,000)
8110	Motor Fuel	118,076	159,360	161,300	1,940
8150	Food	500	0	0	0
8900	Depreciation	303,595	367,068	278,535	(88,533)
Total		2,961,880	3,055,908	2,962,161	(93,747)

SOLID WASTE/RESIDENTIAL WEST*DESCRIPTION*

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL	ADOPTED	ADOPTED
	2016/2017	2017/2018	2018/2019
OPERATING EXPENSES	3,213,577	3,252,094	3,252,094
TOTAL EXPENSES	3,213,577	3,252,094	3,252,094

SOLID WASTE/RESIDENTIAL WEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3904					
7510	Professional Services	3,213,577	3,252,094	3,252,094	0
Total		3,213,577	3,252,094	3,252,094	0

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	404,070	388,535	376,498
OPERATING EXPENSES	709,560	633,490	759,440
DEPRECIATION EXPENSE	125,136	161,010	199,641
TOTAL EXPENSES	1,238,766	1,183,035	1,335,579
FULL TIME POSITIONS	8	7	6
<u>Class Title</u>			
Equipment Operator III	3	3	3
Solid Waste Collector	4	3	2
Solid Waste Route Supervisor	1	1	1
TOTAL	8	7	6

SOLID WASTE/COMMERCIAL					
ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
3905					
7110	Regular Wages	208,677	209,549	190,515	(19,034)
7120	Overtime	49,592	50,000	50,000	0
7210	W/C Insurance	21,461	17,372	18,983	1,611
7260	FICA Matching	19,766	16,031	18,399	2,368
7270	Pension Matching	30,180	22,841	26,216	3,375
7280	Insurance Matching	72,606	70,742	70,385	(357)
7290	Contribution Matching	1,789	2,000	2,000	0
7510	Professional Services	20	0	0	0
7512	Tech.Svcs(Surveys,DP)	335,012	290,000	450,000	160,000
7514	Contract Labor (Temp)	7,618	0	0	0
7870	Maint: Motor Equip.	208,062	185,500	157,200	(28,300)
7880	Maint: Mach/Imp/Tools	15,741	25,000	15,000	(10,000)
8010	Supplies	2,280	5,000	5,000	0
8016	Small Equip	85,174	58,000	50,000	(8,000)
8110	Motor Fuel	55,652	69,990	82,240	12,250
8900	Depreciation	125,136	161,010	199,641	38,631
Total		1,238,766	1,183,035	1,335,579	152,544

SOLID WASTE/SPECIAL SERVICES*DESCRIPTION*

The Solid Waste Special Services section is responsible for the enforcement of the Solid Waste Ordinance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	83,763	105,371	110,769
OPERATING EXPENSES	30,340	36,200	2,800
TOTAL EXPENSES	114,104	141,571	113,569
FULL TIME POSITIONS	0	0	0
<u>Class Title</u>			
* Code Enforcement Inspector I	0	0	0
Code Enforcement Ofcr (Sworn)	0	0	0
TOTAL	0	0	0

* Headcount for Code Enforcement Inspector is located in Code Enforcement Budget

SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3906					
7110	Regular Wages	60,526	80,001	82,112	2,111
7120	Overtime	768	1,000	1,000	0
7210	W/C Insurance	1,985	1,371	2,988	1,617
7260	FICA Matching	4,552	6,197	6,358	161
7270	Pension Matching	7,994	8,829	9,059	230
7280	Insurance Matching	7,625	7,223	7,252	29
7290	Contribution Matching	314	750	2,000	1,250
7510	Professional Services	29,340	33,500	0	(33,500)
7600	Travel	588	1,300	1,400	100
7630	Training and Development	385	900	900	0
8010	Supplies	28	500	500	0
	Total	114,104	141,571	113,569	(28,002)

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Storm Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers and Storm Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 108 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	14,921,454	15,349,634	15,953,100
PERSONNEL SERVICES	3,544,597	3,467,377	3,504,990
OPERATING EXPENSES	5,715,143	5,923,349	5,996,401
DEPRECIATION EXPENSE	2,487,791	2,523,078	2,365,492
INDIRECT COSTS	1,629,328	1,187,697	1,092,991
TRANSFER OUT STORM WATER	1,358,058	1,303,680	1,303,680
TRANSFER OUT GENERAL FUND	1,146,045	1,296,219	1,245,201
TOTAL EXPENSES	15,880,962	15,701,400	15,508,754
NET INCOME (LOSS)	(959,508)	(351,766)	444,346
<u>Total</u>			
Series 2001 Principal Payment	665,000	685,000	715,000
Series 2007 Principal Payment	<u>2,700,000</u>	<u>2,480,000</u>	<u>2,640,000</u>
Total Debt Service Payments	3,365,000	3,165,000	3,355,000
<u>Capital Projects Summary</u>	1,500,000	3,334,000	874,614
FULL TIME POSITIONS	61	61	61

**SANITARY SEWER ENTERPRISE FUND
WATERWASTE TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,312,168	1,090,209	1,086,766
OPERATING EXPENSES	3,388,607	3,591,898	3,528,158
DEPRECIATION EXPENSE	1,583,235	1,592,457	1,487,004
INDIRECT COSTS	0	0	0
TOTAL	6,284,010	6,274,564	6,101,928
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	0	0
Administrative Assistant	0	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
Wastewater Plant Operator, Sr.	0	0	0
WPC Shift Supervisor	2	2	2
Total	19	19	19

SANITARY SEWER ENTERPRISE FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3200					
7110	Regular Wages	581,749	693,818	700,153	6,335
7120	Overtime	26,753	30,000	30,000	0
7210	W/C Insurance	22,600	23,729	22,870	(859)
7230	Uniforms	4,250	6,000	5,500	(500)
7260	FICA Matching	45,582	55,372	55,857	485
7270	Pension Matching	464,883	78,896	79,587	691
7280	Insurance Matching	158,391	194,281	184,299	(9,982)
7290	Contribution Matching	7,960	8,113	8,500	387
7510	Professional Services	4,625	7,000	7,000	0
7512	Tech.Svcs(Surveys,DP)	1,312,296	1,459,721	1,434,100	(25,621)
7550	Communications	7,547	10,000	8,800	(1,200)
7600	Travel	3,201	5,000	4,000	(1,000)
7630	Train/Cont. Education	2,034	5,000	6,000	1,000
7860	Maint: Buildings	10,063	1,665	0	(1,665)
7870	Maint: Motor Equipment	19,676	20,000	16,100	(3,900)
7880	Maint: Mach/Imp/Tools	508,069	486,275	485,840	(435)
7900	Utilities	732,334	980,000	980,000	0
7990	Dues & Fees	6,072	7,000	7,000	0
8009	Licenses(CDL,CPA,Etc)	1,090	1,000	1,000	0
8010	Supplies	187,210	221,900	263,000	41,100
8016	Small Equip	5,518	5,000	2,000	(3,000)
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	500	0	(500)
8050	Rental of Equipment	14,971	25,000	25,000	0
8110	Motor Fuel	860	1,518	6,610	5,092
8970	Bad Debt	60,680	0	0	0
8900	Depreciation	1,498,903	1,508,121	1,487,004	(21,117)
8905	Amortized Bond Cost	84,332	84,336	0	(84,336)
8705	Interest Expense 2007 Bonds	391,000	256,000	194,000	(62,000)
8706	Interest Expense 2011 Bonds	121,362	98,819	87,208	(11,611)
Total		6,284,010	6,274,564	6,101,928	(172,636)

SAINTARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS

DESCRIPTION

Operates and maintains (85) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL	ADOPTED	ADOPTED
	2016/2017	2017/2018	2018/2019
OPERATING EXPENSES	814,702	700,400	742,400
DEPRECIATION EXPENSE	543,336	541,150	545,518
TOTAL	1,358,038	1,241,550	1,287,918
FULL TIME POSITIONS	0	0	0

SAINTARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3201					
7550	Communications	16,065	16,000	16,000	0
7860	Maint: Buildings	816	0	0	0
7880	Maint: Mach/Imp/Tools	397,012	307,000	307,000	0
7900	Utilities	388,778	368,000	400,000	32,000
8010	Supplies	1,834	9,400	9,400	0
8050	Rental of Equipment	10,197	0	10,000	10,000
8900	Depreciation	543,336	541,150	545,518	4,368
Total		1,358,038	1,241,550	1,287,918	46,368

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/ADMINISTRATION

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	489,019	529,862	556,641
OPERATING EXPENSES	467,792	664,543	811,023
DEPRECIATION	85,140	85,694	84,586
INDIRECT COSTS	1,629,328	1,187,697	1,092,991
TRANSFER OUT	2,022,808	2,451,308	2,548,881
TOTAL	4,694,086	4,919,104	5,094,122
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Assistant	1	1	1
PW General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	1
Projects Administrator-PW	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3400					
7110	Regular Wages	340,162	362,045	386,887	24,842
7120	Overtime	3,746	1,000	1,000	0
7210	W/C Insurance	10,617	9,152	13,142	3,990
7230	Uniforms	10,834	17,700	16,700	(1,000)
7260	FICA Matching	24,522	27,773	29,673	1,900
7270	Pension Matching	36,450	39,572	42,280	2,708
7280	Insurance Matching	57,999	67,978	61,459	(6,519)
7290	Contribution Matching	4,689	4,642	5,500	858
7510	Professional Services	362	35,000	33,450	(1,550)
7512	Tech.Svcs(Surveys,DP)	934	2,500	2,500	0
7550	Communications	10,600	11,500	13,200	1,700
7600	Travel	87	500	500	0
7630	Train/Cont. Education	156	4,750	4,750	0
7700	Insurance	371,472	426,948	580,413	153,465
7860	Maint: Buildings	6,871	7,500	0	(7,500)
7870	Maint: Motor Equipment	30,976	30,000	28,280	(1,720)
7880	Maint: Mach/Imp/Tools	2,498	6,175	9,700	3,525
7900	Utilities	32,778	35,000	38,000	3,000
7990	Dues and Fees	420	1,500	1,500	0
8009	Licenses(CDL,CPA,Etc)	910	1,200	1,200	0
8010	Supplies	2,333	8,050	8,050	0
8016	Small Equip	1,113	10,000	5,000	(5,000)
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	100	0	(100)
8110	Motor Fuel	5,765	7,820	8,280	460
8150	Food	500	500	700	200
8971	Bad Debt	16	75,000	75,000	0
8900	Depreciation	85,140	85,694	84,586	(1,108)
8951	Indirect Costs	1,629,328	1,187,697	1,092,991	(94,706)
5992	Operating Transfers Out	2,022,808	2,451,308	2,548,881	97,573
Total		4,694,086	4,919,104	5,094,122	175,018

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS - MAINTENANCE

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	998,077	1,002,834	1,030,773
OPERATING EXPENSES	534,845	607,081	538,500
DEPRECIATION EXPENSE	193,427	216,324	170,716
INDIRECT COST	0	0	0
TOTAL	1,726,349	1,826,239	1,739,989
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3404					
7110	Regular Wages	602,321	619,577	629,688	10,111
7120	Overtime	76,245	40,000	40,000	0
7210	W/C Insurance	39,259	40,079	41,220	1,141
7260	FICA Matching	48,023	50,458	51,231	773
7270	Pension Matching	71,689	71,894	72,996	1,102
7280	Insurance Matching	153,228	173,919	187,638	13,719
7290	Contribution Matching	7,313	6,907	8,000	1,093
7510	Professional Services	186	0	0	0
7512	Tech.Svcs(Surveys,DP)	68,429	100,000	100,000	0
7514	Contract Labor(Temp)	12,627	0	0	0
7870	Maint: Motor Equipment	260,238	279,481	228,000	(51,481)
7880	Maint: Mach/Imp/Tools	10,704	20,000	10,000	(10,000)
Total	Supplies	100,190	118,500	100,000	(18,500)
8016	Small Equip	2,305	10,000	10,000	0
8110	Motor Fuel	80,153	79,100	90,500	11,400
8900	Depreciation	193,427	216,324	170,716	(45,608)
Total		1,726,349	1,826,239	1,739,989	(86,250)

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS -CONSTRUCTION

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	423,691	508,006	529,784
OPERATING EXPENSES	400,319	235,008	251,950
DEPREIATION EXPENSE	77,341	82,140	72,355
INDIRECT COSTS	0	0	0
TOTAL	901,350	825,154	854,089
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor Sr	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3408					
7110	Regular Wages	280,620	346,216	344,803	-1,413
7120	Overtime	5,539	1,000	1,000	0
7210	W/C Insurance	15,691	17,170	20,039	2,869
7260	FICA Matching	20,471	26,562	26,454	-108
7270	Pension Matching	30,971	37,847	37,693	-154
7280	Insurance Matching	67,605	76,567	96,795	20,228
7290	Contribution Matching	2,794	2,644	3,000	356
7870	Maint: Motor Equipment	84,808	74,000	103,100	29,100
7880	Maint: Mach/Imp/Tools	0	9,000	1,000	-8,000
7990	Dues and Fees	7	0	0	0
8010	Supplies	21,563	120,000	120,000	0
8016	Small Equip	0	4,500	4,500	0
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	16,613	22,508	18,350	-4,158
8900	Depreciation	77,341	82,140	72,355	-9,785
Total		901,350	825,154	854,089	28,935

SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	321,642	336,466	301,025
OPERATING EXPENSES	108,879	124,419	124,370
DEPRECIATION EXPENSE	5,313	5,313	5,313
INDIRECT COSTS	0	0	0
TOTAL	435,833	466,198	430,708
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technicians	2	2	2
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3600					
7110	Regular Wages	229,996	237,786	218,920	(18,866)
7120	Overtime	3,020	0	1,000	1,000
7210	W/C Insurance	7,165	6,609	6,759	150
7260	FICA Matching	18,297	18,191	16,824	(1,367)
7270	Pension Matching	24,389	25,919	23,971	(1,948)
7280	Insurance Matching	36,938	46,100	31,551	(14,549)
7290	Contribution Matching	1,836	1,861	2,000	139
7512	Tech.Svcs(Surveys,DP)	85,801	90,000	90,000	0
7870	Maint: Motor Equipment	6,414	6,000	14,195	8,195
7880	Maint: Mach/Imp/Tools	0	2,000	3,700	1,700
8010	Supplies	4,395	6,400	6,400	0
8016	Small Equip	6,184	12,000	1,000	(11,000)
8110	Motor Fuel	6,010	8,019	9,075	1,056
8900	Depreciation	5,313	5,313	5,313	0
Total		435,833	466,198	430,708	(35,490)

**STORM WATER ENTERPRISE FUND
STORM WATER DIVISION SUMMARY**

DESCRIPTION

The responsibility of the Street Division is to assure proper maintenance and construction of streets, alleys, sidewalks and other City property such as parks, ball fields, etc. This division is also responsible for sidepark and R.O.W. maintenance, including mowing and herbicide application. Other functions include: street installation, street and alley paving, including base preparation and asphalt placement. The division also handles concrete construction, holding pond maintenance and driveway installations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	4,280,015	4,297,636	4,347,493
PERSONAL SERVICES	2,344,565	2,490,245	2,391,225
OPERATING EXPENSES	9,047,267	1,625,962	1,636,601
DEPRECIATION	932,445	922,972	921,701
INDIRECT COSTS	791,154	752,907	771,303
TRANSFER OUT	479,236	476,112	480,350
TOTAL EXPENSES	13,594,666	6,268,198	6,201,179
TRANSFERS IN	1,358,058	1,303,680	1,303,680
MISCELLANEOUS REVENUE	5,045,692	0	0
CAPITAL CONTRIBUTIONS	(144,301)	0	0
NET INCOME/ (LOSS)	(3,055,202)	(666,882)	(550,006)
<u>Capital Projects Summary</u>			
Adopted Total	58,000	960,000	1,000,329
FULL TIME POSITIONS	45	45	44

STORM WATER ENTERPRISE FUND

ENGINEERING

DESCRIPTION

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be Comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL EXPENSES	436,453	315,317	316,518
OPERATING EXPENSES	7,835	42,550	32,130
INDIRECT COST	0	0	0
TOTAL	444,287	357,867	348,648
FULL TIME POSITIONS	4	5	5

Class Title

Engineering Associate	1	1	1
Engineering Inspector	1	1	1
Engineering Inspector, Senior	0	1	1
Administrative Assistant	0	1	1
Surveying Technician	2	1	1
Total	4	5	5

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4302					
7110	Regular Wages	163,454	217,605	220,519	2,914
7120	Overtime	987	1,100	600	(500)
7210	W/C Insurance	6,343	8,451	10,668	2,217
7230	Uniforms	1,297	2,500	2,500	0
7260	FICA Matching	12,162	16,731	16,916	185
7270	Pension Matching	230,887	23,839	24,102	263
7280	Insurance Matching	20,446	44,091	40,213	(3,878)
7290	Contribution Matching	877	1,000	1,000	0
7510	Professional Services	0	1,000	0	(1,000)
7512	Technical Services	0	5,000	5,000	0
7550	Communication	1,165	2,500	2,000	(500)
7600	Travel	0	500	6,750	6,250
7630	Train/Cont. Education	0	1,000	5,044	4,044
7870	Maint:Motor Equip	1,411	4,500	0	(4,500)
7880	Maint: Mach/Imp/Tools	1,570	5,050	7,736	2,686
8009	Licenses	0	2,000	0	(2,000)
8010	Supplies	90	4,000	2,000	(2,000)
8016	Small Equip	3,598	12,000	3,600	(8,400)
8110	Motor Fuel	0	5,000	0	(5,000)
Total		444,287	357,867	348,648	(9,219)

STORM WATER ENTERPRISE FUND

STREET SWEEPING

DESCRIPTION

The Street Sweeping Section is responsible for sweeping all publicly owned curbed streets within Dougherty County / Albany city limits. The Sweeper Section is also responsible for street sweeping the Marine Corp Base monthly. The purpose is to ensure public safety and facilitate removal of debris to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	736,831	693,548	681,881
OPERATING EXPENSES	685,220	549,975	595,366
DEPRECIATION EXPENSE	193,334	180,443	186,012
INDIRECT COSTS	791,154	752,907	771,303
TRANSFER OUT	479,236	476,112	480,350
TOTAL	2,885,775	2,652,985	2,714,911
FULL TIME POSITIONS	13	12	12

Class Title

Equipment Operator III	9	8	8
Crew Supervisor, Sr.	1	1	1
Administrative Assistant	1	1	1
PW Superintendent, Street	1	1	1
Utilities Operations Director	1	1	1
TOTAL	13	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4303					
7110	Regular Wages	489,934	448,510	449,262	752
7120	Overtime	19,709	3,100	4,000	900
7210	W/C Insurance	21,864	23,611	12,667	(10,944)
7230	Uniforms	15,017	18,200	18,200	0
7260	FICA Matching	35,388	34,548	34,675	127
7270	Pension Matching	53,089	49,225	49,406	181
7280	Insurance Matching	99,175	113,654	110,971	(2,683)
7290	Contribution Matching	2,656	2,700	2,700	0
7510	Professional Services	246	3,500	375	(3,125)
7512	Tech.Svcs(Surveys,DP)	159,749	220,000	185,000	(35,000)
7550	Communication	5,749	6,600	6,600	0
7630	Train/Cont. Education	225	2,600	3,000	400
7700	Risk	109,740	43,757	139,265	95,508
7870	Maint: Motor Equip.	139,907	128,800	129,000	200
7880	Maint: Mach/Imp/Tools	10,591	15,350	10,736	(4,614)
7900	Utilities	10,205	12,530	12,000	(530)
7990	Dues and Fees	21	0	1,590	1,590
8009	LICENSES	530	500	1,000	500
8010	Supplies	3,362	6,500	4,500	(2,000)
8016	Small Equip	1,590	2,000	2,000	0
8110	Motor Fuel	44,933	68,606	59,600	(9,006)
8150	Food	158,966	500	700	200
8970	Bad Debt	39,406	38,732	40,000	1,268
8900	Depreciation	193,334	180,443	186,012	5,569
8951	Indirect Cost	791,154	752,907	771,303	18,396
5992	Operating Transfer Out	479,236	476,112	480,350	4,238
Total		2,885,775	2,652,985	2,714,911	61,927

STORM WATER ENTERPRISE FUND

ASPHALT/CONCRETE

DESCRIPTION

The Asphalt Section is responsible for pothole repairs, asphalt overlays, utility cut repairs, and shoulder repairs on paved streets. The Concrete Section is responsible for excavating and repairing utility cuts, sidewalk, curb & gutter, driveway installation, and maintenance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	479,164	512,130	504,757
OPERATING EXPENSES	163,566	157,379	147,950
DEPRECIATION EXPENSE	14,056	15,140	12,972
INDIRECT COST	0	0	0
TOTAL	656,786	684,649	665,679
FULL TIME POSITIONS	9	10	10

Class Title

Concrete Finisher	1	1	1
Equipment Operator, II	0	0	1
Equipment Operator, III	2	2	2
Crew Supervisor Sr.	2	2	1
Crew Supervisor	0	1	1
Maintenance Worker	3	3	3
Public Works General Supervisor	1	1	1
TOTAL	9	10	10

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4304					
7110	Regular Wages	305,514	333,564	331,207	(2,357)
7120	Overtime	9,156	1,000	1,500	500
7210	W/C Insurance	20,050	20,575	19,284	(1,291)
7260	FICA Matching	22,415	25,594	25,452	(142)
7270	Pension Matching	34,240	36,468	36,265	(203)
7280	Insurance Matching	85,476	91,729	89,349	(2,380)
7290	Contribution Matching	2,313	3,200	1,700	(1,500)
7510	Professional Services	20	0	0	0
7550	Communications	50	0	0	0
7870	Maint: Motor Equip.	52,404	54,699	70,750	16,051
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	1,599	0	0	0
8010	Supplies	90,136	75,000	50,000	(25,000)
8016	Small Equip	165	2,000	2,000	0
8110	Motor Fuel	19,192	24,680	24,200	(480)
8900	Depreciation	14,056	15,140	12,972	(2,168)
Total		656,786	684,649	665,679	(18,970)

STORM WATER ENTERPRISE FUND**GRADING/CONSTRUCTION***DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	680,028	669,218	649,418
OPERATING EXPENSES	307,962	361,558	363,050
DEPRECIATION EXPENSE	100,072	100,072	100,072
INDIRECT COST	0	0	0
TOTAL	1,088,061	1,130,848	1,112,540
FULL TIME POSITIONS	12	12	12

Class Title

General Supervisor	1	1	1
Equipment Operator, III	6	6	7
Equipment Operator, II	3	3	3
Crew Supervisor	1	1	0
Crew Supervisor, Sr.	1	1	1
Total	12	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4305					
7110	Regular Wages	425,432	437,265	431,831	(5,434)
7120	Overtime	34,391	2,500	4,000	1,500
7210	W/C Insurance	25,486	25,673	23,383	(2,290)
7230	Uniforms	119	0	0	0
7260	FICA Matching	32,776	33,642	33,341	(301)
7270	Pension Matching	49,602	47,934	47,506	(428)
7280	Insurance Matching	110,715	120,604	108,357	(12,247)
7290	Contribution Matching	1,507	1,600	1,000	(600)
7510	Professional Services	4,668	0	0	0
7512	Tech.Svcs(Surveys,DP)	0	50,000	25,000	(25,000)
7870	Maint: Motor Equip.	172,773	168,497	199,000	30,503
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	23	0	0	0
8010	Supplies	71,525	60,000	60,000	0
8110	Motor Fuel	58,972	82,061	78,050	(4,011)
8900	Depreciation	100,072	100,072	100,072	0
Total		1,088,061	1,130,848	1,112,540	(18,308)

STORM WATER ENTERPRISE FUND**STORM MAINTENANCE***DESCRIPTION*

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,090	300,032	238,650
OPERATING EXPENSES	7,882,684	514,500	498,105
DEPRECIATION EXPENSE	624,983	627,317	622,645
INDIRECT COST	0	0	0
TOTAL	8,519,757	1,441,849	1,359,400
FULL TIME POSITIONS	7	6	5

Class Title

General Supervisor	1	1	0
Crew Supervisor	0	0	1
Equipment Operator I	2	1	0
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Adopted Total	7	6	5

STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4306					
7110	Regular Wages	7,744	184,600	151,100	(33,500)
7120	Overtime	151	1,000	1,000	0
7210	W/C Insurance	505	10,854	8,885	(1,969)
7260	FICA Matching	561	14,198	11,636	(2,562)
7270	Pension Matching	860	20,230	16,579	(3,651)
7280	Insurance Matching	2,186	68,950	49,250	(19,700)
7290	Contribution Matching	83	200	200	0
7512	Tech.Svcs(Surveys,DP)	7,740,887	305,000	305,000	0
7870	Maint: Motor Equipment	744	15,000	1,825	(13,175)
7880	Maint: Mach/Imp/Tools	3,529	65,000	50,000	(15,000)
7900	Utilities	105,282	115,000	117,000	2,000
8010	Supplies	8,900	12,000	9,000	(3,000)
8016	Small Equip	0	2,500	5,000	2,500
8050	Rental of Equipment	23,342	0	10,000	10,000
8110	Motor Fuel	0	0	0	0
8900	Depreciation	624,983	627,317	622,645	(4,672)
Total		8,519,757	1,441,849	1,359,400	(82,449)

WATER DEPARTMENT*DESCRIPTION*

The water distribution division of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	12,619,446	12,918,581	12,024,082
COST OF GOODS SOLD	1,834,762	2,004,832	1,785,101
PERSONNEL EXPENSES	2,212,214	2,125,254	2,057,861
OPERATING EXPENSES	1,236,818	1,309,941	1,269,172
INDIRECT EXPENSES	3,739,450	3,981,266	3,787,858
DEPRECIATION EXPENSE	2,069,707	2,098,373	2,095,895
TRANSFER TO GENERAL FUND	1,053,645	1,098,080	1,022,047
TOTAL EXPENSES	12,146,595	12,617,746	12,017,933
NET INCOME / (LOSS)	472,851	300,835	6,149
<u>Debt Service Summary</u>			
GEFA Principal Payment (Water Tank)	92,269	75,271	76,332
Series 2010 Principal Payment	1,015,000	1,045,000	1,090,000
Series 2005 Principal Payment	<u>380,000</u>	<u>390,000</u>	<u>405,000</u>
Total Debt Service Payments	1,487,269	1,510,271	1,571,332
<u>Capital Projects Summary</u>			
Total	600,000	868,870	627,272
FULL TIME POSITIONS	38	38	38

WATER OPERATION & MAINTENANCE*DESCRIPTION*

The water distribution division of Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,212,214	2,125,254	2,057,861
OPERATING EXPENSES	1,236,818	1,309,941	1,269,172
INDIRECT EXPENSES	3,739,450	3,981,266	3,787,858
DEPRECIATION EXPENSE	2,069,707	2,098,373	2,095,895
TOTAL EXPENSES	9,258,189	9,514,834	9,210,785

FULL TIME POSITIONS	34	35	35
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Class Title

Administrative Assistant	1	1	1
Backflow Systems Inspector	1	1	1
General Supervisor	1	1	1
Meter Repair Technician, Water	4	4	4
Water Distribution Crew Leader	3	3	3
Water Distribution Manager	1	1	1
Water Distribution Supervisor	2	3	3
Deputy Utility Oper Dir, Utility	1	1	1
Water Meter Shop Supervisor	1	1	1
Water Construction Maint. Worker	9	9	9
Water Construction Maint. Worker Trainee	6	6	6
Water Control Operator III	4	4	4
TOTAL	34	35	35

WATER OPERATION & MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4420					
7110	Regular Wages	1,172,672	1,308,640	1,273,634	(35,006)
7120	Overtime	75,856	55,000	55,000	0
7130	Part Time	31,563	31,820	0	(31,820)
7210	W/C Insurance	41,299	46,882	43,907	(2,975)
7230	Uniforms	13,001	20,100	25,950	5,850
7260	FICA Matching	88,694	106,753	101,641	(5,112)
7270	Pension Matching	457,686	148,637	144,821	(3,816)
7280	Insurance Matching	319,993	395,422	402,408	6,986
7290	Contribution Matching	11,447	12,000	10,500	(1,500)
7510	Professional Services	36,734	38,500	17,500	(21,000)
7512	Tech.Svcs(Surveys,DP)	292,406	380,000	340,000	(40,000)
7550	Communications	15,243	16,000	18,500	2,500
7600	Travel	3,188	6,000	6,500	500
7630	Train/Cont. Education	2,305	7,500	9,300	1,800
7700	Risk Allocation	96,504	91,442	115,016	23,574
7860	Maint: Bldgs.	534	0	0	0
7870	Maint: Motor Equip.	110,367	158,371	139,000	(19,371)
7880	Maint: Mach/Imp/Tools	13,809	5,000	3,350	(1,650)
7900	Utilities	11,124	15,000	18,500	3,500
7990	Dues and Fees	1,251	500	805	305
8004	Materials	440,592	350,000	350,000	0
8009	Licenses(CDL,CPA,Etc)	1,175	2,400	2,400	0
8010	Supplies	49,525	48,400	50,000	1,600
8016	Small Equip	23,514	27,700	27,700	0
8017	Printing(Not Std Forms)	835	1,000	1,000	0
8050	Rental of Equipment	172	5,000	5,000	0
8110	Motor Fuel	58,697	56,600	65,000	8,400
8150	Food	793	1,200	1,200	0
8705	Interest Expense	3,324	22,750	21,732	(1,018)
8970	Bad Debt	74,727	76,578	76,668	90
8900	Depreciation	2,069,707	2,098,373	2,095,895	(2,478)
8951	Indirect Costs	3,739,450	3,981,266	3,787,858	(193,408)
	Total	9,258,189	9,514,834	9,210,785	(599,813)

WATER PRODUCTION*DESCRIPTION*

The Water Production division of the Albany Utility Board produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 39 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	280,991	300,445	289,638
OPERATING EXPENSES	1,476,267	1,704,387	1,495,463
INDIRECT COST	76,923	0	0
DEPRECIATION EXPENSE	581	0	0
TOTAL	1,834,762	2,004,832	1,785,101
FULL TIME POSITIONS	4	3	3

Class Title

General Supervisor Water Quality & Production	1	1	0
Water Production Supt	1	0	1
Water Plant Operator I	2	2	2
TOTAL	4	3	3

WATER PRODUCTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4430					
7110	Regular Wages	174,690	174,012	181,354	7,342
7120	Overtime	10,236	12,000	12,000	0
7210	W/C Insurance	6,277	5,407	5,635	228
7230	Uniforms	1,667	2,600	1,959	(641)
7260	FICA Matching	12,716	14,230	14,792	562
7270	Pension Matching	19,943	20,275	21,076	801
7280	Insurance Matching	54,436	70,421	52,322	(18,099)
7290	Contribution Matching	1,025	1,500	500	(1,000)
7510	Professional Services	1,788	72,120	20,850	(51,270)
7512	Tech.Svcs(Surveys,DP)	78,575	135,500	80,000	(55,500)
7514	Contract Labor(Temp)	827	0	0	0
7550	Communications	56,902	66,920	65,400	(1,520)
7600	Travel	1,755	7,500	5,000	(2,500)
7630	Train/Cont. Education	1,178	5,000	6,000	1,000
7860	Maint: Buildings	9,702	29,300	0	(29,300)
7870	Maint: Motor Equip.	8,944	15,343	26,170	10,827
7880	Maint: Mach/Imp/Tools	10,374	16,525	39,799	23,274
7900	Utilities	860,102	950,000	925,000	(25,000)
7990	Dues and Fees	319	1,000	695	(305)
8004	Materials	95,048	100,000	78,400	(21,600)
8009	Licenses(CDL,CPA,Etc)	887	1,500	400	(1,100)
8010	Supplies	47,076	28,000	48,000	20,000
8016	Small Equip	25,386	37,300	26,500	(10,800)
8017	Printing(Not Std Forms)	0	2,000	350	(1,650)
8018	Books & Subscriptions	983	200	6,500	6,300
8050	Rental of Equipment	0	5,000	0	(5,000)
8110	Motor Fuel	5,839	11,850	5,750	(6,100)
8150	Food	66	1,200	1,200	0
8705	Interest Expense	270,518	218,129	159,449	(58,680)
8900	Depreciation	581	0	0	0
8951	Indirect Costs	76,923	0	0	0
Total		1,834,762	2,004,832	1,785,101	(219,731)

Gas Fund

DESCRIPTION

The natural gas division of the Albany Utility Board provides natural gas services to 13,700 customers in Dougherty and Lee Counties. The system is estimated to sell 1,852,650 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2016/17 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	15,986,527	16,339,117	17,284,838
COST OF GOODS SOLD	9,775,024	9,269,106	9,338,654
PERSONNEL SERVICES	1,803,307	1,522,591	1,601,872
OPERATING EXPENSES	447,141	567,269	511,212
DEPRECIATION EXPENSE	233,323	232,196	234,384
INDIRECT COSTS	2,381,651	2,440,524	2,525,752
TRANSFER TO GENERAL FUND	1,578,353	1,715,607	1,814,908
TOTAL EXPENSES	16,218,800	15,747,293	16,026,782
TOTAL NET INCOME/(LOSS)	(232,273)	591,824	1,258,056

Capital Projects Summary

Project Totals	200,000	656,000	257,065
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FULL TIME POSITIONS	24	23	24
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Class Title

Gas Distribution Supt.	1	1	1
Gas Distribution Supervisor	2	2	3
Gas Meter Supervisor	1	1	1
Gas Distribution Welder	2	1	1
Gas Distribution General Supervisor	1	1	1
Meter Repair Technician	3	3	3
Pipe Maintenance Technician	7	7	6
Pipe Maintenance Tech Trainee	4	4	5
Cathodic Protection Supervisor	1	1	1
Cathodic Protection Tech	2	2	2
TOTAL	24	23	24

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4520					
8002	Materials Purchased for Resale	9,775,024	9,269,106	9,338,654	69,548
7110	Regular Wages	852,274	1,029,488	1,085,518	56,030
7120	Overtime	54,592	25,000	25,000	0
7210	W/C Insurance	15,500	54,517	57,414	2,897
7230	Uniforms	18,188	15,000	15,000	0
7260	FICA Matching	64,032	80,668	84,955	4,287
7270	Pension Matching	620,873	114,939	121,046	6,107
7280	Insurance Matching	167,481	193,379	202,239	8,860
7290	Contribution Mathching	10,365	9,600	10,700	1,100
7510	Professional Services	38,355	26,500	14,300	(12,200)
7512	Tech.Svcs(Surveys,DP)	56,684	95,000	47,500	(47,500)
7550	Communications	15,854	17,275	18,235	960
7570	Advertising	15,000	0	0	0
7580	Customer Incentive Program	6,900	25,000	10,000	(15,000)
7600	Travel	8,108	7,500	16,000	8,500
7630	Train/Cont. Education	20,285	15,500	28,350	12,850
7700.03	Risk Allocation	44,376	42,829	41,866	(963)
7870	Maint: Motor Equip.	46,425	33,500	88,200	54,700
7880	Maint: Mach/Imp/Tools	10,831	5,000	5,491	491
7900	Utilities	14,145	17,000	17,500	500
7990	Dues and Fees	3,239	2,500	635	(1,865)
8004	Materials	115,409	120,000	50,000	(70,000)
8010	Supplies	4,841	81,000	50,000	(31,000)
8016	Small Equip	11,884	28,700	6,000	(22,700)
8018	Books & Subscriptions	0	1,000	1,000	0
8110	Motor Fuel	30,017	36,170	40,300	4,130
8970	Bad Debt Write-off	18,603	12,795	0	(12,795)
8971	Bad Debt Allowance	(14,052)	0	25,000	25,000
8900	Depreciation	233,323	232,196	234,384	2,188
8951	Indirect Costs	2,381,651	2,440,524	2,525,752	85,228
5992	Operating Transfers (In)/Out	1,578,353	1,715,607	1,814,908	99,301
Total		16,218,800	15,747,293	16,026,782	279,489

LIGHT**DESCRIPTION**

The electric division of the Albany Utility Board has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Utility Board has purchased power contracts totaling 233 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 37,891 homes, businesses and industry in the City of Albany. The utility board maintains the hundreds of miles of power line and 24 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE*	107,322,655	100,181,071	103,184,118
COST OF GOODS SOLD	78,984,705	79,659,982	76,646,486
PERSONNEL SERVICES	2,588,387	3,004,158	3,683,394
OPERATING EXPENSE	7,893,191	2,283,179	2,302,773
DEPRECIATION EXPENSE	1,684,735	1,809,135	1,656,319
INDIRECT COST	6,112,436	6,074,390	5,947,696
TRANSFER TO GENERAL FUND	10,063,877	10,479,658	10,794,957
TOTAL EXPENSES	107,327,331	103,310,502	101,031,626
TOTAL NET INCOME/(LOSS)	(4,676)	(3,129,431)	2,152,492
<u>Capital Projects Summary</u>			
Project Totals	3,681,000	1,358,668	2,227,042
INFORMATIONAL ONLY			
MCT CREDIT	5,968,125	4,234,442	1,340,970
MCT CREDIT TRANSFER TO GF **	1,989,375	1,411,481	446,990
MCT CREDIT TRANSFER TO JOB INVES*	1,989,375	1,411,481	446,990
FULL TIME POSITIONS	36	46	46

Class Title

Director Utility Construction	1	1	1
General Supervisor	1	1	1
Light Distribution Manager	1	1	1
Line Supervisor	3	5	5
Apprentice Line Worker	9	15	15
Line Worker	8	10	10
Line Worker Senior	5	5	5
Meter Repair Technician Light	2	2	2
Meter Shop Supervisor	1	1	1
Street Light Maintenance Tech	5	5	5
TOTAL	36	46	46

**** This has been the traditional treatment for how the MCT credits were utilized, but the General Fund will not be including these funds as a part of its revenue for FY 2017 Budget**

		LIGHT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4620					
8002	Materials Purchased for Resale	78,984,705	79,659,982	76,646,486	(3,013,496)
7110	Regular Wages	1,493,298	1,850,165	2,403,244	553,079
7120	Overtime	323,499	175,000	175,000	0
7130	Part Time	32,583	56,581	0	(56,581)
7210	W/C Insurance	46,623	44,886	58,304	13,418
7230	Uniforms	24,069	31,450	45,500	14,050
7260	FICA Matching	138,812	159,253	197,236	37,983
7270	Pension Matching	160,096	220,744	281,029	60,285
7280	Insurance Matching	347,137	443,079	500,081	57,002
7290	Contribution Matching	22,270	23,000	23,000	0
7510	Professional Services	5,172	163,800	118,300	(45,500)
7512	Tech.Svcs(Surveys,DP)	5,464,716	220,000	233,000	13,000
7514	Contract Labor(Temp)	20,340	0	0	0
7550	Communications	37,278	42,800	41,543	(1,257)
7600	Travel	84,475	26,000	26,000	0
7630	Train/Cont. Education	2,234	30,200	139,744	109,544
7700	Risk Allocation	118,704	115,433	82,196	(33,237)
7870	Maint: Motor Equip.	225,725	303,241	215,195	(88,046)
7880	Maint: Mach/Imp/Tools	26,667	40,000	40,000	0
7900	Utilities	57,481	60,000	65,000	5,000
7990	Dues and Fees	2,858	4,500	5,500	1,000
8004	Materials	1,346,088	520,000	600,000	80,000
8009	Licenses(CDL,CPA,Etc)	31	400	400	0
8010	Supplies	(13,155)	50,000	50,000	0
8016	Small Equip	9,276	15,000	25,000	10,000
8050	Rental of Equipment	1,500	5,000	5,000	0
8110	Motor Fuel	110,913	126,920	95,000	(31,920)
8150	Food	0	2,000	2,500	500
8970	Bad Debt Write-off	344,256	488,528	400,000	(88,528)
8971	Bad Debt Allowance	48,632	69,357	157,895	88,538
8900	Depreciation	1,684,735	1,809,135	1,656,319	(152,816)
8951	Indirect Costs	6,112,436	6,074,390	5,947,696	(126,694)
5992	Operating Transfers out	10,063,877	10,479,658	10,794,957	315,299
Total		107,327,331	103,310,502	101,031,626	(2,278,876)

TELECOMMUNICATION*DESCRIPTION*

The Telecommunications division of the Albany Utility Board is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	2,587,661	3,221,791	3,221,791
COST OF GOODS SOLD	423,556	543,991	507,991
PERSONNEL SERVICES	422,193	580,417	611,144
OPERATING EXPENSES	500,983	457,700	420,710
DEPRECIATION EXPENSE	533,707	435,204	424,851
INDIRECT COSTS	1,229,805	1,268,393	1,240,121
TRANSFER TO GENERAL FUND	213,006	273,852	273,852
TOTAL EXPENSES	3,323,250	3,559,557	3,478,669
TOTAL NET INCOME/(LOSS)	(735,590)	(337,766)	(256,879)
<u>Capital Projects Summary</u>			
Project Totals	454,000	512,000	279,780
FULL TIME POSITIONS	8	7	7

Telecommunications, Superintendent	1	0	0
Telecommunications Manager	0	1	1
Telecommunications, Project Manager	2	2	2
Telecommunications, System Tech IV	2	1	2
Telecommunications, System Tech II	3	3	2
TOTAL	8	7	7

TELECOMMUNICATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	423,556	543,991	507,991	(36,000)
7110	Regular Wages	240,822	397,439	412,669	15,230
7120	Overtime	36,404	25,000	15,000	(10,000)
7210	W/C Insurance	6,137	5,444	11,419	5,975
7230	Uniforms	1,056	7,050	5,000	(2,050)
7260	FICA Matching	19,398	32,317	32,717	400
7270	Pension Matching	62,396	37,597	46,616	9,019
7280	Insurance Matching	52,360	71,883	83,723	11,840
7290	Contribution Matching	3,619	3,687	4,000	313
7510	Professional Services	50,593	35,000	35,000	0
7512	Tech.Svcs(Surveys,DP)	30,846	44,000	65,800	21,800
7550	Communications	30,579	74,000	16,000	(58,000)
7570	Advertising	0	0	0	0
7600	Travel	2,696	10,000	14,200	4,200
7630	Train/Cont. Education	1,450	36,000	31,800	(4,200)
7700	Risk Allocation	18,048	11,103	22,585	11,482
7870	Maint: Motor Equip.	10,088	6,000	10,925	4,925
7880	Maint: Mach/Imp/Tools	2,060	20,000	5,000	(15,000)
7900	Utilities	55,229	65,000	65,000	0
7990	Dues and Fees	1,047	2,500	2,500	0
8004	Materials	72,165	119,800	89,800	(30,000)
8010	Supplies	3,515	5,000	4,000	(1,000)
8016	Small Equip	4,236	6,000	5,000	(1,000)
8018	Books & Subscriptions	0	1,500	0	(1,500)
8050	Rental of Equipment	5,300	0	0	0
8110	Motor Fuel	6,128	8,087	8,100	13
8970	Bad Debt Writeoff	1,855	3,710	0	(3,710)
8971	Bad Debt Allowance	205,149	10,000	45,000	35,000
8900	Depreciation	533,707	435,204	424,851	(10,353)
8951	Indirect Costs	1,229,805	1,268,393	1,240,121	(28,272)
5992	Operating Transfers Out	213,006	273,852	273,852	0
Total		3,323,250	3,559,557	3,478,669	(80,888)

TRANSIT SYSTEM SUMMARY

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	6,639,919	5,007,143	5,185,977
PERSONNEL SERVICES	1,455,277	2,121,905	2,133,462
OPERATING EXPENSE	1,753,815	2,090,257	2,434,782
CAPITAL OUTLAY	3,221,165	2,103,791	2,130,950
DEPRECIATION	605,815	759,379	809,323
TOTAL EXPENSES	7,036,071	7,075,332	7,508,517
TOTAL NET INCOME/(LOSS)	(396,152)	(2,068,189)	(2,322,540)
TRANSFER IN	1,254,431	1,308,810	1,513,217
FULL TIME POSITIONS	32	36	36

<u>Capital Projects Summary</u>	<u>Audited Capital</u>	<u>YTD Capital Purchase</u>	<u>Budgeted Capital</u>
Motor Equipment	2,728,423	37,295	1,220,000
Tools	387,918	0	0
Infrastructure	34,319	0	0
Buildings	60,505	87,020	910,950
Total Capital Additions	3,211,165	124,315	2,130,950

TRANSIT DEPARTMENT SUMMARY

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,250,154	1,965,291	2,162,563
PERSONNEL SERVICES	1,455,277	2,121,905	2,133,462
OPERATING EXPENSE	705,051	939,392	1,341,939
DEPRECIATION	605,815	759,379	809,323
TOTAL EXPENSES	2,766,143	3,820,676	4,284,724
TOTAL NET INCOME/(LOSS)	(1,515,989)	(1,855,385)	(2,122,161)
TRANSFER IN	1,372,321	1,096,006	1,312,838
FULL TIME POSITIONS	32	36	36

Class Title

Transit System Operator	21	25	24
Dispatcher - Transit	4	4	4
Transit Operations Supervisor	2	2	2
Grants Assistant	0	0	1
Multi-Modal Transportation Dir	1	1	1
Superintendent of Transit Operations	1	1	1
Administrative Assistant	1	1	1
Special Projects Manager	1	1	1
Groundskeeper	0	0	0
Planner/Customer Service Manager *	1	1	1
TOTALS	32	36	36

* Grant funded position

TRANSIT DEPARTMENT OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7702					
7110.	Regular Wages	1,012,903	1,140,293	1,144,752	4,459
7120.	Overtime	83,419	80,000	95,000	15,000
7130.	Part Time	231,190	229,391	229,384	(7)
7210.	W/C Insurance	75,019	88,388	81,054	(7,334)
7230.	Uniforms	9,413	19,699	23,640	3,941
7260.	FICA Matching	99,017	110,901	112,389	1,488
7270.	Pension Matching	-326,959	133,012	135,133	2,121
7280.	Insurance Matching	259,091	307,619	299,610	(8,009)
7290.	Contribution Matching	12,185	12,602	12,500	(102)
7510.	Prof.Svcs(Archit,Attny)	3,008	3,400	10,756	7,356
7514.	Contract Labor(Temp)	0	0	0	0
7550.	Communications	15,418	19,608	21,948	2,340
7570.	Advertising	0	500	0	(500)
7700.03	Risk Allocation	94,728	70,863	82,984	12,121
7860.	Maint: Buildings	956	2,210	2,326	116
7870.	Maint: Motor Equipment	15,939	25,700	48,100	22,400
7880.	Maint: Mach/Imp/Tools	6,847	44,220	31,370	(12,850)
7900.	Utilities	28,619	35,450	35,450	0
7990.	Dues and Fees	1,733	8,915	3,240	(5,675)
8010.	Supplies	8,857	8,811	5,811	(3,000)
8016.	Small Equip	722	1,500	1,347	(153)
8017.	Printing(Not Std Forms)	141	1,855	1,675	(180)
8030.	Janitorial Supplies	4,934	5,700	5,700	0
8110.01	Gasoline	8,785	13,110	11,500	(1,610)
8110.02	Diesel Fuel	184,186	162,900	271,956	109,056
8110.03	CNG	88,369	236,455	180,600	(55,855)
8150.	Food	1,699	2,000	2,100	100
8900.	Depreciation	605,815	759,379	809,323	49,944
8951.	Indirect Cost	240,109	296,195	624,885	328,690
TOTAL		2,766,143	3,820,676	4,284,724	464,048

TRANSIT SYSTEM - GRANT SUMMARY*DESCRIPTION*

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimbursable.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	5,389,765	3,041,852	3,023,414
OPERATING EXPENSE	1,048,764	1,150,865	1,092,844
CAPITAL OUTLAY	3,221,165	2,103,791	2,130,950
TOTAL EXPENSES	4,269,928	3,254,656	3,223,794
TOTAL NET INCOME/(LOSS)	1,119,837	(212,804)	(200,380)
TRANSFER IN	0	212,804	200,380
FULL TIME POSITIONS	0	0	0

<u>Capital Projects Summary</u>	<u>Audited Capital</u>	<u>YTD Capital Purchase</u>	<u>Budgeted Capital</u>
Motor Equipment	2,738,423	1,918,792	1,220,000
Tools	387,918	36,995	-
Buildings	94,824	45,667	910,950
Total Capital Additions	3,221,165	2,001,454	2,130,950

TRANSIT SYSTEM - GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7703					
7510.	Professional Services	2,984	8,812	500	(8,312)
7512.	Tech.Svcs (Surveys,DP)	55,733	39,000	70,943	31,943
7550.	Communications	2,017	56,250	20,000	(36,250)
7600.	Travel	10,582	24,600	24,600	0
7630.	Train/Cont. Education	13,303	7,700	7,700	0
7860.	Maint: Buildings	144,232	161,480	161,480	0
7870.01	Labor	235,692	344,482	270,000	(74,482)
7870.01.PT	Labor, ParaTransit	0	22,512	0	(22,512)
7870.02	Maintenance	518	0	130,000	130,000
7870.03	Parts	(0)	0	250,000	250,000
7870.503.41	Maint: Outside Repair Rev Vehi	143,675	90,261	0	(90,261)
7870.503.41PT	Maint:Outside Repair Rev PT	1,221	35,000	0	(35,000)
7870.503.42	Maint:Outside Repair Ser VehPT	6,246	12,615	0	(12,615)
7870.504.1	Maint: Oil & Lubes	1,410	0	0	0
7870.504.2	Maint: Tires & Tubes, Etc	44,940	38,209	0	(38,209)
7870.504.2.PT	Maint Tires & Tubes, Etc PT	2,792	11,125	0	(11,125)
7870.504.5	Maint: Mat/Supp & Parts	216,511	128,588	0	(128,588)
7870.504.5.PT	Maint:Nat/Supp & Parts Para Tr	4,952	20,334	0	(20,334)
7880.	Maint: Mach/Imp/Tools	5,874	9,900	12,900	3,000
7990.	Dues and Fees	0	1,194	1,194	0
8010.	Supplies	667	650	650	0
8016.	Small Equip	50,049	20,754	23,476	2,722
8017.	Printing(Not Std Forms)	2,712	9,400	9,400	0
8030.	Janitorial Supplies	23	0	0	0
8052.	Rental of Building	102,634	108,000	110,000	2,000
8511.	Cap. O/Lay: Computer Equipment	314,922	138,988	0	(138,988)
8520.	Cap. O/Lay: Motor	2,738,423	1,750,623	1,220,000	(530,623)
8530.	Cap. O/Lay: Bldg & Improvement	60,505	103,320	910,950	807,630
8540.	Cap. O/Lay: Tools	72,996	110,860	0	(110,860)
8550.	Cap. O/Lay: Land & Improvement	34,319	0	0	0
TOTAL		4,269,928	3,254,656	3,223,794	(30,862)

CIVIC CENTER & MUNICIPAL AUDITORIUM

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	337,074	340,949	830,231
PERSONNEL SERVICES	594,423	705,264	0
OPERATING EXPENSE	1,135,867	1,442,379	1,792,167
DEPRECIATION EXPENSE	483,593	485,444	481,223
TOTAL EXPENSES	2,213,883	2,633,087	2,273,390
NET OPERATING INCOME/(LOSS)	(1,876,808)	(2,292,138)	(1,443,159)
TRANSFER IN	1,817,097	1,806,694	961,936
FULL TIME POSITIONS	12	13	-

CIVIC CENTER*DESCRIPTION*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	594,423	705,264	0
OPERATING EXPENSE	1,086,717	1,310,329	1,792,167
DEPRECIATION EXPENSE	483,593	485,444	481,223
TOTAL	2,164,733	2,501,037	2,273,390
FULL TIME POSITIONS	12	13	-

Class Title

Accountant, Senior	1	1	0
Box Office Supervisor	1	1	0
Booking & Sales Admin Coordinator	1	1	0
Events Coordinator-Civic Ctr	2	2	0
Operations Manager, Civic Ctr	1	1	0
Administrative Secretary	1	1	0
Civic Center Technician	4	4	0
Sound, Light & Electrical Technician	0	1	0
Event Manager, Civic Center	1	1	0
TOTAL	12	13	0

CIVIC CENTER					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7303					
7110	Regular Wages	447,888	448,191	0	-448,191
7120	Overtime	7,802	12,000	0	-12,000
7130	Part Time	20,578	44,664	0	-44,664
7210	W/C Insurance	13,451	16,243	0	-16,243
7230	Uniforms	4,920	5,600	0	-5,600
7260	FICA Matching	32,913	38,621	0	-38,621
7270	Pension Matching	-18,836	50,161	0	-50,161
7280	Insurance Matching	81,064	84,784	0	-84,784
7290	Contribution Matching	4,643	5,000	0	-5,000
7510	Professional Services	50	660	1,716,296	1,715,636
7512	Tech.Svcs(Surveys,DP)	0	7,500	0	-7,500
7514	Contract Labor(Temp)	177,930	210,000	0	-210,000
7550	Communications	6,651	43,200	0	-43,200
7570	Advertising	-398	12,000	0	-12,000
7600	Travel	4,061	8,000	0	-8,000
7630	Train/Cont. Education	2,400	3,900	0	-3,900
7700	Risk Allocation	43,296	44,599	0	-44,599
7860	Maint: Buildings	33,955	10,250	0	-10,250
7870	Maint: Motor Equipment	13,085	10,000	0	-10,000
7880	Maint: Mach/Imp/Tools	74,838	29,650	0	-29,650
7900	Utilities	182,886	166,400	0	-166,400
7901	Storm Water	0	0	0	0
7990	Dues and Fees	4,014	10,900	0	-10,900
7995	Bad Debt Expense	0	0	0	0
8010	Office Supplies	8,061	19,200	0	-19,200
8016	Small Equip	61,024	150,450	0	-150,450
8017	Printing(Not Std Forms)	871	5,000	0	-5,000
8018	Books & Subscriptions	0	1,015	0	-1,015
8020	Promotional	100,511	136,760	75,871	-60,889
8030	Janitorial Supplies	6,628	16,000	0	-16,000
8050	Rental of Equipment	2,562	3,500	0	-3,500
8110	Motor Fuel	2,933	2,865	0	-2,865
8150	Food	2	500	0	-500
8495	Cash Over/Short	590	0	0	0
8900	Depreciation	483,593	485,444	481,223	-4,221
8951	Indirect Cost	360,764	417,980	0	-417,980
Total		2,164,733	2,501,037	2,273,390	-227,647

MUNICIPAL AUDITORIUM*DESCRIPTION*

The Municipal Auditorium is a cultural entertainment center in the City of Albany. It serves people of Southwest Georgia and is managed by the Director of Recreation. The goals are to increase income and attendance by providing a well-rounded calendar of events to be presented throughout the year at affordable prices.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	49,149	132,050	0
TOTAL	49,149	132,050	0
FULL TIME POSITIONS	0	0	0

MUNICIPAL AUDITORIUM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7304					
7510	Professional Services	0	2,000	0	-2,000
7550	Communications	834	2,300	0	-2,300
7860	Maint Building	5,356	1,850	0	-1,850
7880	Maint Mach/Imp/Tools	0	800	0	-800
7900	Utilities	41,061	48,500	0	-48,500
7901	Storm Water	0	0	0	0
8010	Supplies	466	2,000	0	-2,000
8016	Small Equipment	1,317	74,000	0	-74,000
8030	Janitorial Supplies	116	600	0	-600
Total		49,149	132,050	0	-132,050

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,538,592	1,475,061	8,060,066
PERSONNEL SERVICES	1,033,688	1,073,407	1,097,157
OPERATING EXPENSE	1,202,158	1,287,657	926,442
CAPITAL OUTLAY	0	336,200	7,008,216
DEPRECIATION	1,351,537	1,376,780	1,412,930
TOTAL EXPENSES	3,587,383	4,074,044	10,444,746
TOTAL NET INCOME/(LOSS)	(2,048,791)	(2,598,983)	(2,384,680)
TRANSFER IN	1,015,228	1,222,209	971,750
FULL TIME POSITIONS	11	16	16

<u>Capital Projects Summary</u>	<u>Audited Capital</u>	<u>YTD Capital Purchase</u>	<u>Budgeted Capital</u>
Design South Apron	130,985	6,268	0
Food Concession Area	32,090	0	0
General Aviation Terminal	46,639	0	348,000
Runway 4-22	10,675	75,990	0
Passenger Boarding Bridge	0	8,070	1,410,216
Mill & Overlay	0	0	4,810,000
Hangers Design	0	0	220,000
Runway Design	0	0	220,000
North Apron Improvements	0	28,614	0

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,049,328	989,781	990,760
PERSONNEL SERVICES	1,033,688	1,073,407	1,097,157
OPERATING EXPENSE	979,055	1,138,577	859,852
DEPRECIATION	1,351,537	1,376,780	1,412,930
TOTAL EXPENSES	3,364,280	3,588,764	3,369,940
TOTAL NET INCOME/(LOSS)	(2,314,952)	(2,598,983)	(2,379,180)
TRANSFER IN	1,015,228	1,222,203	966,250
FULL TIME POSITIONS	11	16	16

Class Title

Administrative Assistant	0	1	1
Airport Maint. & Operat. Mgr.	0	1	1
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Superintendent of Operations	0	1	1
Airport Safety Shift Supv	3	3	3
Airport Service Worker	0	2	2
Administrative Manager, Airport	1	1	1
Multi-Modal Transportation Director *	0	0	0
TOTALS	11	16	16

*Half of the Director's Salary is budgeted in this cost center

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7003					
7110	Regular Wages	450,984	688,185	698,866	10,681
7120	Overtime Wages	61,190	50,000	67,000	17,000
7130	Part Time	17,166	0	0	0
7210	W/C Insurance	12,710	18,664	18,767	103
7230	Uniforms	6,477	9,715	8,240	(1,475)
7260	FICA Matching	37,805	56,471	58,589	2,118
7270	Pension Matching	345,230	87,602	88,766	1,164
7280	Insurance Matching	95,051	156,134	150,129	(6,005)
7290	Contribution Matching	7,074	6,636	6,800	164
7510	Professional Services	7,101	10,530	12,255	1,725
7550	Communications	12,424	13,461	9,550	(3,911)
7570	Advertising	950	200	1,970	1,770
7600	Travel	4,719	8,000	20,010	12,010
7630	Train/Cont. Education	3,443	5,500	12,525	7,025
7700	Insurance	25,748	32,000	30,000	(2,000)
7700.03	Risk Allocation	46,512	44,596	48,034	3,438
7860	Maint: Buildings	84,838	101,690	156,460	54,770
7870	Maint: Motor Equip.	0	0	0	0
7870.01	Labor	10,752	20,536	7,700	(12,836)
7870.02	Maintenance	26,040	16,000	25,500	9,500
7870.03	Parts	7,614	6,000	5,650	(350)
7880	Maint: Mach/Imp/Tools	44,679	27,269	28,381	1,112
7900	Utilities	228,744	262,000	262,000	0
7990	Dues and Fees	8,838	12,109	14,685	2,576
8010	Supplies	11,440	4,650	12,450	7,800
8016	Small Equip	8,489	2,230	28,773	26,543
8017	Printing(Not Std Forms)	241	400	3,000	2,600
8018	Books &Subscriptions	0	0	128	128
8030	Janitorial Supplies	679	1,400	1,400	0
8050	Rental of Equipment	0	0	1,500	1,500
8110.02	Motor Fuel	7,840	7,140	8,900	1,760
8150	Food	765	1,200	1,500	300
8900	Depreciation	1,351,537	1,376,780	1,412,930	36,150
8951	Indirect Cost	437,198	561,666	167,481	(394,185)
Totals		3,364,280	3,588,764	3,369,939	(218,825)

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
CFC & PFC REVENUES	311,002	485,280	905,512
FEDERAL GRANTS	169,469	0	5,911,394
STATE GRANT	8,792	0	257,900
TOTAL REVENUE	489,264	485,280	7,074,806
OPERATING EXPENSE	223,103	149,080	66,590
CAPITAL OUTLAY	0	336,200	7,008,216
TOTAL EXPENSES	223,103	485,280	7,074,806
SOURCE/(USE) OF OTHER FUNDING	266,161	0	0
PFC Deferred Revenue	372,897	639,177	1,050,809
CFC Deferred Revenue	731,986	950,986	1,414,616

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7004					
7230	Uniforms	0	0	0	0
7510	Professional Services	157,428	23,200	24,600	1,400
7550	Communications	0	0	0	0
7600	Travel	7,754	7,300	10,280	2,980
7630	Train/Cont. Education	1,632	5,580	2,210	(3,370)
7860	Maint: Buildings	33,248	37,000	0	(37,000)
7870	Maint: Motor Equip.	0	0	0	0
7880	Maint: Mach/Imp/Tools	1,623	70,000	5,000	(65,000)
7900	Utilities	0	0	0	0
7990	Dues and Fees	2,996	2,500	0	(2,500)
8010	Supplies	4,220	3,504	24,500	20,996
8016	Small Equip	14,202	0	0	0
8150	Food	0	0	0	0
8500	Cap. O/Lay:	0	0	0	0
8512	Cap. O/Lay: Office Equip	0	0	0	0
8530	Cap. O/Lay: Bldg & Improvement	0	336,200	1,410,216	1,074,016
8550	Cap. O/Lay: Land & Improvemen	0	0	5,598,000	5,598,000
Totals		223,103	485,284	7,074,806	6,589,522

UTILITY MANAGEMENT

DESCRIPTION

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	644,377	596,632	607,871
OPERATING EXPENSES	81,808	121,315	92,537
DEPRECIATION EXPENSE	4,288	4,288	4,288
INDIRECT COST	73,443	66,888	53,106
TOTAL EXPENSES	803,916	789,123	757,802
FULL TIME POSITIONS	5	5	5
<u>Class Title</u>			
Assistant City Manager	2	2	2
Executive Assistant	2	2	2
Business Development Manager	1	1	1
TOTAL	5	5	5

UTILITY MANAGEMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4815					
7110	Regular Wages	485,134	439,270	447,380	8,110
7210	W/C Insurance	1,174	1,098	1,232	134
7230	Uniforms	1,017	1,500	1,500	0
7260	FICA Matching	33,504	33,604	34,263	659
7270	Pension Matching	49,968	47,880	48,819	939
7280	Insurance Matching	65,350	64,900	65,677	777
7290	Contribution Matching	8,229	8,380	8,500	120
7510	Professional Services	985	2,050	0	(2,050)
7513	Adm.Svcs(Finance,Mgt)	12,000	12,000	12,000	0
7550	Communications	5,030	9,200	7,900	(1,300)
7600	Travel	24,116	45,000	30,149	(14,851)
7610	Auto Allowance	6,025	6,000	6,000	0
7630	Train/Cont. Education	2,415	13,335	8,915	(4,420)
7700	Risk Allocation	11,400	10,679	9,853	(826)
7870	Maint: Motor Equip.	674	3,000	1,250	(1,750)
7880	Manint: Mach/Imp/Tools	1,268	2,875	2,680	(195)
7900	Utilities	4,471	0	0	0
7990	Dues and Fees	1,505	1,000	1,000	0
8010	Supplies	4,467	8,300	7,000	(1,300)
8016	Small Equip	304	2,000	2,000	0
8018	Books & Subscriptions	4,525	1,450	200	(1,250)
8050	Rental of Equipment	1,430	3,000	2,325	(675)
8110	Motor Fuel	1,194	1,426	1,265	(161)
8900	Depreciation	4,288	4,288	4,288	0
8951	Indirect	73,443	66,888	53,106	(13,782)
Total		803,916	789,123	757,802	(31,321)

INVESTIGATIONS*DESCRIPTION*

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	189,334	185,183	190,510
OPERATING EXPENSE	62,235	73,286	113,564
DEPRECIATION	9,918	5,938	5,938
INDIRECT COST	42,547	41,490	29,387
TOTAL	304,035	305,897	339,399
FULL TIME POSITIONS	3	3	3

Class Title

Deputy Marshal	2	2	2
Security Guard	1	1	1
TOTAL	3	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4825					
7110	Regular Wages	126,243	121,416	125,394	3,978
7120	Overtime	8,350	8,000	8,000	0
7210	W/C Insurance	3,602	3,516	3,690	174
7230	Uniforms	2,697	3,800	3,800	0
7260	FICA Matching	9,708	9,900	10,205	305
7270	Pension Matching	17,308	17,199	17,752	553
7280	Insurance Matching	19,756	19,669	19,969	300
7290	Contribution Matching	1,669	1,683	1,700	17
7510	Professional Services	280	2,000	26,000	24,000
7512	Tech.Svcs(Surveys,DP)	65	3,200	4,000	800
7550	Communications	34,980	36,600	36,600	0
7600	Travel	830	1,000	1,000	0
7630	Train/Cont. Education	405	1,000	1,000	0
7700	Risk Allocation	8,532	7,671	8,799	1,128
7870	Maint: Motor Equip.	1,778	1,790	1,800	10
7880	Maint: Mach/Imp/Tools	4,471	6,500	16,840	10,340
8010	Supplies	1,107	2,000	2,000	0
8016	Small Equip	7,823	10,000	14,000	4,000
8110	Gasoline	1,965	1,525	1,525	0
8900	Depreciation	9,918	5,938	5,938	0
8951	Indirect Cost	42,547	41,490	29,387	-12,103
Total		304,035	305,897	339,399	33,502

ENGINEERING**DESCRIPTION**

Engineering is a support department for all departments (water, gas, light, telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respect, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	406,114	451,724	445,792
OPERATING EXPENSE	47,939	98,833	63,043
DEPRECIATION	7,755	6,787	5,059
INDIRECT COST	110,395	90,644	62,340
TOTAL	572,202	647,988	576,234

Capital Projects Summary

Projects Totals	0	0	60,883
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FULL TIME POSITIONS	5	5	5
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Class Title

Engineering Project Manager	2	2	2
Engineering Associate Sr	2	2	2
Engineering Associate	0	0	0
Utility Engineering Superintendent	1	1	1
TOTAL	5	5	5

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4830					
7110	Regular Wages	296,484	323,333	326,954	3,621
7120	Overtime	1,271	0	0	0
7210	W/C Insurance	718	850	817	(33)
7230	Uniforms	373	2,000	1,500	(500)
7260	FICA Matching	20,336	24,735	25,012	277
7270	Pension Matching	30,861	35,243	35,638	395
7280	Insurance Matching	51,356	60,823	50,871	(9,952)
7290	Contribution Matching	4,715	4,740	5,000	260
7510	Professional Services	5,697	6,000	10,835	4,835
7512	Tech.Svcs(Surveys,DP)	0	20,000	0	(20,000)
7550	Communications	5,355	7,600	6,500	(1,100)
7600	Travel	0	3,000	3,000	0
7630	Train/Cont. Education	90	6,000	3,000	(3,000)
7700	Risk Allocation	15,876	14,173	10,508	(3,665)
7870	Maint: Motor Equip.	4,396	3,000	5,900	2,900
7880	Maint: Mach/Imp/Tools	7,510	26,500	12,920	(13,580)
7900	Utilities	962	3,000	3,200	200
8010	Supplies	1,513	3,000	2,000	(1,000)
8016	Small Equip	3,731	1,500	1,500	0
8110	Motor Fuel	2,809	5,060	3,680	(1,380)
8900	Depreciation	7,755	6,787	5,059	(1,728)
8951	Indirect Costs	110,395	90,644	62,340	(28,304)
Total		572,202	647,988	576,234	(71,754)

Marketing/Sales

DESCRIPTION

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. Those departments are water, gas, light and telecommunications. The department is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	298,803	318,025	326,022
OPERATING EXPENSES	219,780	325,664	318,841
DEPRECIATION EXPENSE	3,297	3,297	3,297
INDIRECT COST	52,128	50,795	50,007
TOTAL EXPENSES	574,009	697,781	698,168

FULL TIME POSITIONS	4	5	5
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Class Title

Marketing Manager	1	0	0
Public Information Officer	0	1	1
Assistant to the Public Information Officer	0	1	1
Commissioned Salespeople	2	2	2
Customer Relations/Marketing Assistant	1	1	1
TOTAL	4	5	5

Marketing/Sales					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4835					
7110	Regular Wages	191,583	205,953	214,287	8,334
7120	Overtime	7,121	500	0	(500)
7130	Part Time	20,556	15,000	15,000	0
7210	W/C Insurance	2,122	1,888	3,670	1,782
7230	Uniforms	0	500	2,200	1,700
7260	FICA Matching	15,713	16,941	17,540	599
7270	Pension Matching	20,285	22,503	23,357	854
7280	Insurance Matching	39,564	52,857	47,968	(4,889)
7290	Contribution Matching	1,859	1,883	2,000	117
7510	Professional Services	144,999	170,000	170,000	0
7514	Contract Labor (Temp)	2,329	9,500	9,500	0
7550	Communications	4,265	4,120	4,860	740
7570	Advertising	39,129	77,000	70,000	(7,000)
7600	Travel	1,747	2,500	3,000	500
7630	Train/Cont. Education	0	1,500	5,700	4,200
7700	Risk Allocation	8,784	9,479	14,189	4,710
7870	Maint: Motor Equip	4,397	3,368	2,130	(1,238)
7880	Maint: Mach/Imp/Tools	1,577	2,000	16,883	14,883
7990	Dues and Fees	590	800	200	(600)
8010	Supplies	2,322	42,500	17,500	(25,000)
8016	Small Equip	892	1,000	0	(1,000)
8017	Printing(Not Std Forms)	422	1,000	3,500	2,500
8110	Motor Fuel	827	897	1,380	483
8900	Depreciation	3,297	3,297	3,297	0
8951	Indirect Cost	52,128	50,795	50,007	(788)
Totals		574,009	697,781	698,168	387

HDD/URD Protection*DESCRIPTION*

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	969,835	1,042,973	1,102,272
OPERATING EXPENSES	147,908	155,979	210,665
DEPRECIATION EXPENSE	10,586	6,778	18,201
INDIRECT COSTS	105,763	102,356	102,326
TOTAL EXPENSES	1,234,092	1,308,086	1,433,464
Capital Projects Summary			
Project Totals	0	300,000	241,434
FULL TIME POSITIONS	18	18	18
Class Title			
HDD/URD Protection Superintendent	1	1	1
URD Technician	2	2	2
HDD Operator	3	3	3
HDD Locator	3	3	3
HDD Crew Leader	2	2	2
Line Worker	1	1	1
Utility Locate Technician	6	6	6
TOTAL	18	18	18

HDD/URD Protection					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4840					
7110	Regular Wages	607,685	679,793	724,315	44,522
7120	Overtime	90,603	45,000	45,000	0
7210	W/C Insurance	12,631	12,038	14,761	2,723
7230	Uniforms	10,752	16,300	14,300	(2,000)
7260	FICA Matching	46,481	55,447	58,853	3,406
7270	Pension Matching	70,411	79,002	83,855	4,853
7280	Insurance Matching	122,970	147,993	153,788	5,795
7290	Contribution Matching	8,303	7,400	7,400	0
7510	Professional Services	115	0	60	60
7550	Communications	6,126	8,160	10,980	2,820
7600	Travel	2,880	2,000	2,000	0
7630	Train/Cont. Education	0	4,500	4,500	0
7700	Risk Allocation	22,296	20,933	37,685	16,752
7870	Maint: Motor Equip.	22,453	25,736	47,000	21,264
7880	Maint: Mach/Imp/Tools	14,255	15,000	17,640	2,640
7900	Utilities	414	500	500	0
7990	Dues and Fees	12,722	30,000	30,000	0
8004	Materials	22,341	0	0	0
8010	Supplies	38,727	45,200	35,200	(10,000)
8016	Small Equip	0	3,950	1,500	(2,450)
8110	Motor Fuel	5,578	0	23,600	23,600
8900	Depreciation	10,586	6,778	18,201	11,423
8951	General Fund	105,763	102,356	102,326	(30)
Total		1,234,092	1,308,086	1,433,464	125,408

ENERGY CONTROL/SCADA*DESCRIPTION*

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,124,902	2,127,550	2,109,365
OPERATING EXPENSE	296,346	377,408	391,374
DEPRECIATION EXPENSE	706,657	705,367	706,648
INDIRECT COST	370,919	325,788	230,763
TOTAL EXPENSES	3,498,824	3,536,113	3,438,150
FULL TIME POSITIONS	33	33	33

Class Title

Energy Contrl/SCADA Manager	1	1	1
AMI Project Manager	0	1	1
AMI Data Analyst	0	1	1
Energy Control Operator	4	4	4
SCADA Technician	2	2	2
Water Plant Operator I	1	1	0
Water Plant Operator II	0	0	1
Water Plant Operator III	4	3	3
Deputy Utility Oper Dir, Utility	0	0	0
System Control Manager	0	0	0
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Dispatcher, Utilities	1	1	1
Service Technician	17	16	16
TOTAL	33	33	33

Energy Control/SCADA					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4850					
7110	Regular Wages	1,303,515	1,352,054	1,348,884	(3,170)
7120	Overtime	133,684	47,000	65,000	18,000
7130	Part Time	0	40,000	0	(40,000)
7210	W/C Insurance	29,024	26,811	26,811	0
7230	Uniforms	17,761	24,950	22,150	(2,800)
7260	FICA Matching	98,492	110,088	108,162	(1,926)
7270	Pension Matching	152,882	124,516	154,113	29,597
7280	Insurance Matching	373,332	385,780	370,245	(15,535)
7290	Contribution Matching	16,212	16,351	14,000	(2,351)
7510	Professional Services	420	0	10,500	10,500
7512	Tech.Svcs(Surveys,DP)	59,064	92,000	71,990	(20,010)
7550	Communications	23,525	29,730	26,600	(3,130)
7600	Travel	5,997	18,600	18,600	0
7630	Train/Cont. Education	1,300	20,300	20,300	0
7700	Risk Allocation	85,620	85,832	62,498	(23,334)
7870	Maint: Motor Equip.	57,538	65,657	72,650	6,993
7880	Maint: Mach/Imp/Tools	1,667	9,500	10,716	1,216
7900	Utilities	2,884	0	14,000	14,000
7990	Dues and Fees	75	720	0	(720)
8009	Licenses (CDL, CPA, etc)	540	0	720	720
8010	Supplies	16,333	19,000	19,000	0
8016	Small Equip	(2,603)	7,500	2,500	(5,000)
8017	Printing(Not Std Forms)	375	650	0	(650)
8110	Motor Fuel	43,612	27,919	59,800	31,881
8150	Food	0	1,500	1,500	0
8900	Depreciation	706,657	705,367	706,648	1,281
8915	Indirect Cost	370,919	325,788	230,763	(95,025)
Total		3,498,824	3,537,613	3,438,150	(99,463)

Vegetation Management*DESCRIPTION*

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	578,899	593,875	583,949
OPERATING EXPENSES	1,258,310	1,230,961	1,251,975
DEPRECIATION EXPENSE	21,481	26,610	19,771
INDIRECT COSTS	70,679	68,529	59,931
TOTAL EXPENSES	1,929,369	1,919,975	1,915,626

Capital Projects Summary

Project Totals	0	218,000	140,000
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FULL TIME POSITIONS	10	10	10
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Class Title

Vegetation Manager	1	1	1
Tree Trimmer	5	3	3
Tree Maint. Supervisor	1	1	1
Maintenance Worker	2	4	4
Sprayer/Equip. Oper.	1	1	1

TOTAL	10	10	10
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Vegetation Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4860					
7110	Regular Wages	340,919	359,290	358,261	(1,029)
7120	Overtime	45,815	15,000	25,000	10,000
7210	W/C Insurance	13,568	14,148	14,148	0
7230	Uniforms	6,840	11,000	9,300	(1,700)
7260	FICA Matching	25,905	28,633	29,319	686
7270	Pension Matching	39,869	40,798	41,775	977
7280	Insurance Matching	100,990	121,403	103,146	(18,257)
7290	Contribution Matching	3,724	3,603	3,000	(603)
7510	Professional Services	44,659	52,825	26,900	(25,925)
7512	Tech.Svcs (Surveys,DP)	922,489	750,000	991,088	241,088
7514	Contract Labor(Temp)	1,445	0	0	0
7550	Communications	2,982	5,940	3,480	(2,460)
7600	Travel	207	5,500	5,140	(360)
7630	Train/Cont. Education	726	2,500	3,114	614
7700	Risk Allocation	18,516	25,357	21,869	(3,488)
7870	Maint: Motor Equip.	148,812	251,653	66,330	(185,323)
7880	Maint: Mach/Imp/Tools	0	5,000	1,892	(3,108)
7900	Utilites	0	0	0	0
7990	Dues and Fees	482	2,544	3,000	456
8004	Materials	47,887	76,088	87,458	11,370
8009	Licenses(CDL,CPA,Etc)	0	0	120	120
8010	Supplies	33,268	7,000	7,000	0
8016	Small Equip	3,305	2,304	2,304	0
8110	Motor Fuel	33,510	44,250	32,280	(11,970)
8900	Depreciation	21,481	26,610	19,771	(6,839)
8951	Indirect Costs	70,679	68,529	59,931	(8,598)
Total		1,929,369	1,919,975	1,915,626	(4,349)

CUSTOMER SERVICE*DESCRIPTION*

The Customer Service Department is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities and OTC. In addition, the customer service department audits and prepares billing for utility customers. The department also provides energy audits and conducts energy conservation evaluations for customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	3,077,063	2,321,809	2,326,399
OPERATING EXPENSES	1,862,359	1,648,114	1,619,584
DEPRECIATION EXPENSE	20,837	84,040	110,994
INDIRECT COSTS	653,918	555,355	398,126
TOTAL EXPENSES	5,614,176	4,609,318	4,455,103

FULL TIME POSITIONS	46	44	44
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Class Title

Director of Administrative Services	1	1	1
Administrative Assistant	1	1	1
Energy Conservation Manager	0	1	1
Energy Conservation Auditor	3	3	3
Audit Control Technician	3	4	4
311 Call Center Supervisor	1	1	1
Customer Service Receptionist	1	0	0
Customer Service Supervisor	1	0	1
Customer Service Rep., Sr.	1	1	0
Customer Service Rep	12	17	17
Customer Serv. & Special Serv. Manager	0	1	1
Revenue Recovery Tech. Sr.	1	1	1
Revenue Recovery Tech	1	0	0
Teller Manager	1	1	1
Special Services Supervisor	1	1	0
Accounts Analyst, Senior	1	0	0
Accounts Analyst	7	0	1
Rate & Utility Billing Manager	0	1	1
Teller, Senior	1	1	1
Teller	8	8	8
Teller Supervisor	1	1	1
TOTAL	46	44	44

CUSTOMER SERVICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4870					
7110	Regular Wages	1,493,931	1,503,592	1,513,414	9,822
7120	Overtime	35,387	26,000	15,000	(11,000)
7130	Part Time	38,769	81,209	79,848	(1,361)
7210	W/C Insurance	4,161	4,197	4,101	(96)
7230	Uniforms	2,677	2,000	2,136	136
7260	FICA Matching	108,910	123,226	123,032	(194)
7270	Pension Matching	988,896	166,726	166,597	(129)
7280	Insurance Matching	387,020	397,419	404,271	6,852
7290	Contribution Matching	17,312	17,440	18,000	560
7510	Professional Services	816,964	856,500	879,940	23,440
7510	HOPE Payments	75,000	85,000	85,000	0
7512	Tech.Svcs(Surveys,DP)	1,445	0	0	0
7514	Contract Labor (Temp)	0	14,500	0	(14,500)
7550	Communications	37,826	36,790	33,484	(3,306)
7570	Advertising	0	1,000	0	(1,000)
7600	Travel	2,852	2,500	3,000	500
7630	Train/Cont. Education	0	1,000	4,000	3,000
7700	Risk Allocation	116,172	118,243	107,862	(10,381)
7860	Maint: Bldgs.	450	1,000	0	(1,000)
7870	Maint: Motor Equip.	4,223	7,500	4,900	(2,600)
7880	Maint: Mach/Imp/Tools	24,762	26,894	25,839	(1,055)
7900	Utilities	153,273	132,000	118,200	(13,800)
7990	Dues and Fees	47,129	45,000	32,900	(12,100)
8010	Supplies	35,187	40,100	30,500	(9,600)
8016	Small Equip	5,953	13,895	6,000	(7,895)
8017	Printing(Not Std Forms)	7,945	12,000	4,500	(7,500)
8110	Motor Fuel	3,210	4,370	5,290	920
8150	Food	3,086	4,000	4,000	0
8460	Weatherizaton Expense	397,584	50,000	40,000	(10,000)
8495	Cash Over/Short	557	1,500	0	(1,500)
8900	Depreciation	20,837	84,040	110,994	26,954
8951	Indirect Cost	653,918	555,355	398,126	(157,229)
8970	Bad Debt Writeoff	128,179	158,573	57,169	(101,404)
8971	Bad Debt Allowance	565	18,310	177,000	158,690
TOTAL		5,614,176	4,591,878	4,455,103	(136,775)